



OPEN SESSION

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

Tuesday, February 2, 2021, 9:30 a.m.
24351 El Toro Road, Laguna Woods, California
Virtual Meeting

The purpose of this meeting is to conduct the regular Golden Rain Foundation Board Meeting in accordance with *Civil Code §4930* and was hereby noticed in accordance with *Civil Code §4920*

- 1. Call to Meeting to Order / Establish Quorum - President Carpenter**
- 2. Pledge of Allegiance – Director Horton**
- 3. Acknowledgment of Media**
- 4. Approval of Agenda**
- 5. Approval of Minutes**
 - a. January 4, 2020-- Special Open Meeting (Board Officers)
 - b. January 5, 2020—Regular Open Meeting
- 6. Report of the Chair**
- 7. Village Community Fund Presentation – Leslie Mogul**
- 8. CEO Report**
- 9. Open Forum (Three Minutes per Speaker)**

At this time Members only may address the Board of Directors regarding items not on the agenda and within the jurisdiction of this Board of Directors. The Board reserves the right to limit the total amount of time allotted for the Open Forum. Member should call (949) 268-2020 or email meeting@vmsinc.org to request to speak
- 10. Responses to Open Forum Speakers**
- 11. Consent Calendar**

All matters listed under the Consent Calendar are recommended for action by committees and will be enacted by the Board by one motion. In the event an item is removed from the Consent Calendar by members of the Board, such item(s) shall be the subject of further discussion and action by the Board.

Recommendation from the Finance Committee:

- a. Consistent with its statutory obligations a subcommittee of the Board consisting of the Treasurer and at least one other board member reviewed and approved preliminary Golden Rain Foundation financials for the month of December 2020 and by this vote ratify that such review be confirmed in this month's Board Member Open Session Meeting minutes.
- b. Entertain a Motion to Approve a Resolution to Update the Committee Appointments

12. Unfinished Business

- a. Entertain a Motion to Approve a Resolution to Update the Recreation and Special Events Department Policy to include Security Officers at Special Events (January Initial Notification—28-day notification for member review and comment to comply with Civil Code §4360 has been satisfied)

13. New Business

- a. Discuss and Consider Planned Maintenance and Construction Projects and Programs for 2021
- b. COVID-19 Vaccine Distribution – Jeff Parker, CEO (oral report)
- c. Entertain a Motion to Approve the Equestrian Center Additional Services and Fees (FEBRUARY Initial Notification—Most postpone 28-days for member review and comment to comply with Civil Code §4360)

14. The Board will take a 5 break (if needed)

15. Committee Reports

- a. Report of the Finance Committee/Financial Reports – Director Hopkins update from the committee. The committee met on December 16, 2020; next meeting February 17, 2021, at 1:30 p.m. as a virtual meeting.
 - (1) GRF Treasurer's Report – Director Hopkins
 - (2) GRF Finance Committee Report
- b. Strategic Planning Committee—Director Pearlstone update from the committee. The committee met on December 30, 2020 in closed session at 11:30 a.m. as a virtual meeting; next meeting TBA.
- c. Report of the Community Activity Committee – Director Pearlstone update from the committee. The committee met on December 10, 2020; next meeting January 14, 2021, at 1:30 p.m. as a virtual meeting.
 - (1) Equestrian Center Ad Hoc Committee – President Carpenter. The committee met on October 27, 2020; next meeting March 4, 2021 at 1 p.m.

- d. Report of the Landscape Committee – Director Horton update from the committee. The committee met on November 30, 2020; next meeting February 10, 2021 at 1:30 p.m. as a virtual meeting.
- e. Report of the Maintenance & Construction Committee – Director Garthoffner update from the committee. The committee met on December 9, 2020 in closed session; next meeting February 10, 2021 at 9:30 a.m. as a virtual meeting.
 - (1) Report of the Clubhouse 1 Renovation Ad Hoc Committee – Director Moldow. The Committee met on October 23, 2020; next meeting TBA.
- f. Report of the Media and Communications Committee—Director Milliman update from the committee. The committee met on January 18, 2020; next meeting February 19, 2021, at 1:30 p.m. as a virtual meeting.
- g. Report of the Mobility & Vehicles Committee – Director Tibbetts update from the Mobility & Vehicles Committee. The Committee met on October 7, 2020; next meeting February 3, 2021, at 1:30 p.m. as a virtual meeting.
- h. Report of the Security & Community Access Committee – Director Tibbetts update from the Security & Community Access Committee. The Committee met on December 28, 2020; next meeting February 22, 2021, at 1:30 p.m. as a virtual meeting.
 - (1) Report of the Laguna Woods Village Traffic Hearings – Director Horton. The Traffic Hearings were held on January 20, 2020; next hearings on February 17, 2020 at 9:00 a.m. and 1:00 p.m. as a virtual meeting.
- i. Report of the Disaster Preparedness Task Force – Director Moldow. The Task Force met on January 26, 2020; next March 30, 2021 at 9:30 a.m.
- j. Software Research Group—Director Hopkins update on the research group. The research group met on October 2, 2020; next meeting TBA.
- k. Energy Solutions Ad Hoc Committee – Director Stephens

16. Future Agenda Items - *All matters listed below are items for a future Board Meetings. No action will be taken by the Board on these agenda items at this meeting. The Board will take action on these items at a future Board Meeting.*

- a. Update the Resolution on the Distribution of Telephone Directories and Community Maps

17. Directors' Comments

- 18. Recess** - *At this time, the Meeting recessed for lunch and reconvened to Executive Session to discuss the following matters per California Civil Code §4935: Member Disciplinary Matters; Personnel Matters; Contractual Matters; and Litigation Matters.*

Closed Session Agenda

Approve the Agenda

Approve the Minutes of:

- (a) December 31, 2020 – Special Closed Meeting*
- (b) January 5, 2021 – Regular Closed Session*
- (c) January 14, 2021 – Emergency Closed Meeting*

Discuss Member Disciplinary Matters

Discuss and Consider Contractual Matters

Discuss and Consider Personnel Matters

Discuss Legal/Legislation Matters

Discuss COVID-19 and Network Emergency Issues

- 19. Adjournment**



OPEN MEETING

**MINUTES OF THE SPECIAL OPEN MEETING OF THE BOARD OF DIRECTORS OF
THE GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

**Monday, January 4, 2021 - 11:30 A.M.
Immediately Following the Special Corporate Members Meeting
VIRTUAL MEETING**

24351 El Toro Road, Laguna Woods, California

Directors Present: Bunny Carpenter, Egon Garthoffner, Joan Milliman, Sue Stephens, Yvonne Horton, James Hopkins, Jon Pearlstone, Don Tibbetts, Bert Moldow

Directors Absent: Gan Mukhopadhyay

Staff Present: Jeff Parker-CEO, Siobhan Foster-COO, Cheryl Silva, Grant Schultz

Others Present: Directors Cush Bhada, Third, Steve Parsons, Third, Reza Karimi, Third

1. Call Meeting to Order / Establish Quorum – President Carpenter

President Carpenter called the meeting to order at 11:22 a.m. and established that a quorum was present.

2. State Purpose of Meeting – President Carpenter

The purpose of the meeting is to fill the vacant position of Treasurer created when Jon Pearlstone resigned as Treasurer.

3. Approval of the Agenda

Hearing no objection, the agenda was approved by unanimous consent.

4. Board Officer Open Nominations, Close Nominations and Vote for Board Officer Positions (term ending at the Annual Election in 2021)

Director Milliman nominated Jim Hopkins for Treasurer.

Jim Hopkins accepted the nomination.

Hearing no other nominations, Jim Hopkins was elected Treasurer by acclamation.

Director Milliman made a motion to remove Jim Hopkins from 2nd Vice President. The motion was seconded by Director Horton and passed without objection.

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Director Stephens nominated Jon Pearlstone as Second Vice President, Director Moldow seconded the nomination.

Jon Pearlstone accepted the nomination.

Director Milliman nominated Don Tibbetts as Second Vice President, Director Horton seconded the nomination.

Don Tibbetts accepted the nomination.

5. Counting of the Votes – Corporate Secretary

The Corporate Secretary, Cheryl Silva and Assistant Corporate Secretary, Grant Schultz tabulated the votes.

6. Announcement of Ballot Results – Corporate Secretary

The Corporate Secretary announce that Jim Hopkins was elected Treasurer by acclamation.

The Corporate Secretary announced there was a tie vote between Jon Pearlstone and Don Tibbetts for Second Vice President.

Director Milliman made a motion to continue the vote to the GRF Board Meeting the next day, January 5, 2021. Director Stephens seconded the motion and the motion passed without objection.

7. Entertain a Motion to Approve a Resolution to Update the Board Officers

This item was postponed to the Regular GRF Board Meeting the next day, January 5, 2021.

8. Adjournment

The meeting was adjourned 11:43 a.m.

DocuSigned by:

Joan Milliman

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Joan Milliman, Secretary of the Board
Golden Rain Foundation



OPEN SESSION

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
DIRECTORS OF THE GOLDEN RAIN FOUNDATION OF
LAGUNA WOODS
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

Tuesday, January 5, 2021, 9:30 a.m.
24351 El Toro Road, LagunaWoods, California
Virtual Meeting

Directors Present: Bunny Carpenter, Egon Garthoffner, Joan Milliman, Sue Stephens, Yvonne Horton, Bert Moldow, Gan Mukhopadhyay, James Hopkins, Jon Pearlstone, Don Tibbetts, Maggie Blackwell

Directors Absent: None

Staff Present: Jeff Parker-CEO, Siobhan Foster-COO, Carlos Rojas, Brian Gruner, Ernesto Munoz, Cheryl Silva, Grant Schultz, and Becky Jackson

Others Present: **Third:** Debbie Dotson
United: Cash Achrekar, Elsie Addington
Mutual 50: Ryna Rothberg, John Carter
VMS: Judith Troutman

1. Call to Meeting to Order / Establish Quorum

President Carpenter called the meeting to order at 9:30 a.m. and established that a quorum was present.

2. Pledge of Allegiance -- Director Garthoffner

Director Garthoffner led the meeting in the Pledge of Allegiance to the Flag.

3. Acknowledgment of Media

The media and the Village Television crew are present remotely by way of cameras.

4. Approval of Agenda

President Carpenter asked for any changes to the agenda.

- Director Milliman requested to add Vote for Second Vice President and Entertain a Motion to Approve a Resolution Updating the Board Officers to the agenda under unfinished business.

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- Director Moldow requested to add Energy Solutions Research Group to the agenda under Committee Reports.

By consensus, the agenda was approved as corrected.

5. Approval of Minutes

- a. December 1, 2020--Regular Open Meeting
- b. December 7, 2020—Special Open Meeting (VMS Appointment)

Hearing no corrections, the minutes of December 1, 2020, Regular Open Session were approved without objection.

Hearing no corrections, the minutes of December 7, 2020, Special Open Meeting were approved without objection.

6. Report of the Chair

President Carpenter welcomed Maggie Blackwell to the board and announced the network contract went through and there will be no blackout date for the CBS channel.

7. CEO Report

Jeff Parker-CEO and Siobhan Foster-COO gave a report on the following items:

- According to the Orange County Health Care Agency (OCHCA), COVID-19 positive cases have increased from 4,406 to 8,990 cases in Orange County. 25 additional deaths were reported. Hospital beds over 2,000 and 500 ICU beds are occupied with COVID-19 cases.
- Vaccine distribution will be coordinated with the City of Laguna Woods.
- Recruitment continues for the Facilities Manager.
- Christmas trees will be picked up on January 5 and 8 and ground up into mulch.
- Bulky Item Pick-up will be held on Saturday, January 15.
- Clearing and grubbing work along Interstate 5 will begin this month.
- Swimmers are encouraged to take the lap challenge at lap pools 2 & 5.

Jeff Parker-CEO and Siobhan Foster-COO answered questions from the board.

8. Open Forum (Three Minutes per Speaker)

President Carpenter asked staff to read member comments:

Becky Jackson commented there were no Member's comments.

- Director Achrekar commented about restrictions on new people coming into the community to use our facilities. He would like to see a sign posted with the state guidelines.
- Director Garthoffner asked about lease restrictions for residents using AirBnB

9. Responses to Open Forum Speakers

The following responses to the open forum speakers:

- Jeff Parker-CEO commented that a link to the state guidelines will be posted on the website.

10. Consent Calendar

Recommendation from the Finance Committee:

- a. Consistent with its statutory obligations a subcommittee of the Board consisting of the Treasurer and at least one other board member reviewed and approved preliminary Golden Rain Foundation financials for the month of November 2020 and by this vote ratify that such review be confirmed in this month's Board Member Open Session Meeting minutes.

Recommendation from the Landscape Committee:

- b. Recommendation to Approve Tree Removal Request: 4403-1D (Shaw) – One Olive Tree and Four Aleppo Pines

RESOLUTION 90-21-01

Approve the Request for Removal of One Olive Tree and Four Aleppo Pine Trees

WHEREAS, on November 30, 2020, the Landscape Committee reviewed the request for the removal of one Olive tree and four Aleppo Pine trees. The request was received from the Member at 4003-1D who cited the reason as view obstruction and;

WHEREAS, the Committee recommends approving the request for the removal of one Olive tree and four Aleppo Pine trees due to two factors; the trees are volunteer trees on GRF property and, given the current size of the trees, it would be financially beneficial to remove them now rather than allowing them to grow and require future trimming.

NOW THEREFORE BE IT RESOLVED, January 5, 2021, the Board of Directors approves the request for the removal of one Olive tree and four Aleppo Pine trees located on the slope at the rear of the unit at 4003-1D;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

President Carpenter asked for approval of the Consent Calendar.

Hearing no objection, the Consent Calendar was approved without objection.

11. Unfinished Business—none

11a. Nominations for Second Vice President—Jon Pearlstone & Don Tibbetts
The vote for Second Vice President was postponed yesterday because of the tie vote. The board voted again for Second Vice President.

Corporate Secretary, Cheryl Silva, announced that Don Tibbetts received (6) votes and Jon Pearlstone received (5) votes. President Carpenter announced that Don Tibbetts would be the new Second Vice President.

11b. Entertain a Motion to Update the Resolution for Board Officers

RESOLUTION 90-21-02
APPOINTMENT OF OFFICERS

RESOLVED, on January 5, 2021, pursuant to Golden Rain Foundation Bylaws which sets guidelines, terms and responsibilities for the election of Officers to this Corporation the following persons are hereby elected to the office indicated next to their names to serve:

Bunny Carpenter	President
Egon Garthoffner	1 st Vice President
Don Tibbetts	2 nd Vice President
Joan Milliman	Secretary
James Hopkins	Treasurer

RESOLVED FURTHER, that the following Staff persons are hereby appointed as ex officio officers of this Corporation:

Jeff Parker	Vice President Ex Officio
Siobhan Foster	Assistant Secretary Ex Officio
Betty Parker	Assistant Treasurer Ex Officio

RESOLVED FURTHER, that Resolution 90-20-55, adopted November 12, 2020, is hereby superseded and cancelled; and

RESOLVED FURTHER; that the officers and agents of this Corporation are directed on behalf of the Corporation to carry out this resolution.

Director Blackwell made a motion to approve a resolution updating the Board Officers. Director Milliman seconded the motion.

Discussion ensued among the directors.

President Carpenter called for the vote and the motion passed without objection.

12. New Business

12a. Entertain a Motion to Approve a Resolution for the Strategic Planning Committee Charter

RESOLUTION 90-21-03
GRF Strategic Planning Committee Charter

WHEREAS, a Strategic Planning Committee has been established pursuant to Article 7, Section 7.1 of the bylaws of the Golden Rain Foundation (GRF).

NOW THEREFORE BE IT RESOLVED, January 5, 2021, the Board of Directors of this Corporation hereby assigns the duties and responsibilities of this Committee, as follows:

1. Perform the duties imposed upon all standing committees as set forth in the resolution entitled, "General Duties of Standing Committees."
2. Review, evaluate, and make recommendations to the Corporate Members according to GRF bylaw 2.1.4, in relation to:
 - a. Sale and/or conveyance of Golden Rain Foundation or Golden Rain Foundation of Laguna Hills Trust real estate and/or improvements, where the value of the real estate and or improvement is appraised for at least \$500,000;
 - b. Lease of real estate or improvement in excess of 1 year;
 - c. Acquisition of real estate, where the total amount to be paid is at least \$500,000;
 - d. Expansion of facilities or construction of new facilities, either the construction of a new facility or an addition to an existing facility of at least 1,000 new or additional square feet or a minimum cost of \$500,000; and
 - e. Any borrowing in an amount excess of \$1,000,000.
3. Building community consensus on the vision for the Village's growth, financial and operational goals translated into specific, quantifiable goals and objectives.
4. Helping Village Management Services (VMS) Inc. identify critical strategic issues facing the organization. Assisting in analysis of alternative strategic options.
5. **Understanding Recognizing** the organization's industry, market/community, **and in order** to improve core competencies.
6. Keeping up-to-date on industry and local market trends, opportunities to improve the cost effectiveness and quality of services provided by the organization.
7. Identifying and assisting in the development of major new programs and services.
8. Developing criteria for management to use in evaluating potential strategic investments.
9. Making recommendations to the full board related to the organization's mission, vision, strategic initiatives, major programs and services.
10. In cooperation with Managing Agent (VMS), establishing the development of three-five year and long-range (10 years or more) strategic plans with measurable goals and time targets, and present Plan to the Board.

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11. In cooperation with Managing Agent (VMS), annually reviewing the strategic plan and recommending updates as needed based on changes in the market, community needs, and other factors.
12. Researching alternative sources of revenue and alternative cost sharing models and make recommendations to the Board.
13. The Committee shall perform such other tasks as are assigned by the GRF President or Board of Directors of this corporation.

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the corporation to carry out this resolution.

Director Milliman made a motion to approve the GRF Strategic Planning Committee Charter. Director Garthoffner seconded the motion.

Discussion ensued among the directors.

President Carpenter called for the vote and the motion passed with amendments without objection.

- 12b. Entertain a Motion to Approve the Resolution to Update the GRF Committee Appointments

RESOLUTION 90-21-04
GRF Committee Appointments

RESOLVED January 5, 2021, that the following persons are hereby appointed and ratified to serve on the Committees of this Corporation:

Business Planning Committee

Sue Stephens, Chair (GRF)
Jon Pearlstone, (GRF)
James Hopkins (GRF)
Steve Parsons (Third)
Deborah Dotson (Third)
Donna Rane-Szostak, Alternate (Third)
Sue Margolis (United)
Manuel Armendariz (United)
Brian Gilmore, Alternate (United)
Al Amado, (Mutual 50)

Strategic Planning Committee

Jon Pearlstone, Chair (GRF)
James Hopkins (GRF)
Gan Mukhapadhyay (GRF)
Robert Mutchnick (Third)
Cush Bhada (Third)

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Steve Parsons, Alternate (Third)
Sue Margolis (United)
Andre Torng (United)
Brian Gilmore, Alternate (United)
Advisor: Dick Rader

Community Activities Committee

Jon Pearlstone, Chair (GRF)
Bunny Carpenter (GRF)
Yvonne Horton (GRF)
Deborah Dotson (Third)
Reza Karimi (Third)
Annie McCary, Alternate (Third)
Andre Torng (United)
Cash Achrekar (United)
Elsie Adddington, Alterate (United)
Ryna Rothberg, (Mutual 50)
Advisor: Roland Boudreau, Juanita Skillman

Equestrian Center Ad Hoc Committee

Bunny Carpenter, Chair (GRF)
Yvonne Horton (GRF)
Vacant (GRF)
Cush Bhada (Third)
Annie McCary, (Third)
Vacant (United)
Vacant (United)
Advisors: Gary Empfield, Stefanie Brown, Bunny Lipinski, Susan Hemberg

Finance Committee

James Hopkins, **Chair** (GRF)
Jon Pearlstone (GRF)
Gan Mukhapadhyay (GRF)
Steve Parsons (Third)
Robert Mutchnick (Third)
Deborah Dotson, Alternate (Third)
Azar Asgari (United)
Carl Randazzo (United)
Manuel Armendariz, Alternate (United)
Al Amado, (Mutual 50)
Advisor: Rosemarie diLorenzo

Purchasing Ad Hoc Committee

Bunny Carpenter, Chair (GRF)
Yvonne Horton (GRF)
Vacant (GRF)
Steve Parsons (Third)
Donna Rane-Szostak (Third)
Ralph Engahl, Alternate (Third)

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Carl Randazzo (United)
Cash Achrekar (United)
Brian Gilmore, Alternate (United)

Landscape Committee

Yvonne Horton, Chair (GRF)
Maggie Blackwell (GRF)
Vacant (GRF)
Lynn Jarrett, (Third)
Reza Karimi, (Third)
Donna Rane-Szostak, Alternate (Third)
Manuel Armendariz, (United)
Andre Torng (United)
Anthony Liberatore, ~~Alternate (United)~~
Vacant (Mutual 50)

Maintenance & Construction Committee

Egon Garthoffner, Chair (GRF)
Bert Moldow (GRF)
Gan Mukhapadhyay (GRF)
John Frankel (Third)
Ralph Engdahl (Third)
Deborah Dotson, Alternate (Third)
Carl Randazzo, (United)
Brian Gilmore (United)
Reza Bastani, Alternate (United)
John Carter (Mutual 50)
Advisor: Richard Palmer, Steve Leonard, Bill Walsh

Clubhouse 1 Renovation Ad Hoc Committee

Bert Moldow, Chair (GRF)
Egon Garthoffner (GRF)
Gan Mukhapadhyay (GRF)
John Frankel (Third)
Cush Bhada (Third)
Ralph Engdahl, **Alternate** (Third)
Carl Randazzo (United)
Manuel Armendariz (United)
Sue Margolis, Alternate (United)
Advisors: Steve Leonard, Bill Walsh

Energy Solutions Ad Hoc Committee

Sue Stephens, Chair (GRF)
Bert Moldow, (GRF)
Egon Garthoffner (GRF)
Vacant (United)
Vacant (United)
Vacant (Third)
Vacant (Third)

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Advisors: Steve Leonard, Bill Walsh

Media and Communications

Joan Milliman, Chair (GRF)

Bunny Carpenter (GRF)

Maggie Blackwell (GRF)

Annie McCary (Third)

Lynn Jarrett (Third)

Deborah Dotson, Alternate (Third)

Elsie Addington, (United)

Neda Ardani (United)

Cash Achrekar, Alternate (United)

Ryna Rothberg, (Mutual 50)

Advisors: Carmen Pacella, Frank Tybor, Tom Nash, Juanita Skillman, Lucy Parker
Theresa Frost

Mobility & Vehicles Committee

Don Tibbetts, Chair (GRF)

Egon Garthoffner (GRF)

Joan Milliman (GRF)

Craig Wayne (Third)

Reza Karimi (Third)

Cush Bhada, Alternate (Third)

Elsie Addington, (United)

Reza Bastani (United)

Neda Ardani, Alternate (United)

Margaret Bennett (Mutual 50)

Advisor: Vashi Williams

Security and Community Access

Don Tibbetts, Chair (GRF)

Bert Moldow (GRF)

Maggie Blackwell (GRF)

Cush Bhada (Third)

Craig Wayne (Third)

Donna Rane-Szostak, Alternate (Third)

Manuel Armendariz (United)

~~Anthony Liberatore (United)~~

Andre Torng, Alternate (United)

Margaret Bennett (Mutual 50)

OTHER COMMITTEES:

Disaster Preparedness Task Force

Carlos Rojas, Chair

Bert Moldow, (GRF)

Sue Stephens (GRF)

John Frankel, (Third)

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Annie McCary, (Third)
Donna Rane-Szostak, Alternate (Third)
Cash Achrekar, (United)
Andre Torng, (United)
Reza Bastani, Alternate (United)
Board Members by Rotation (Mutual 50)
Advisors: Tom Soule, Bruce Bonbright

GRF Bylaws Ad Hoc Committee

Sue Margolis, Chair (United)
Bunny Carpenter (GRF)
Bert Moldow (GRF)
Steve Parsons (Third)
Lynn Jarrett (Third)
Elsie Addington (United)
~~John Carter~~ (Mutual 50)
Sue Stephens (Mutual 50)

Laguna Woods Village Traffic Hearings

(Chair will alternate between Boards)
Yvonne Horton (GRF)
Sue Stephens (GRF)
John Frankel (Third)
Deborah Dotson (Third)
Cush Bhada, Alternate (Third)
Neda Ardani (United)
Elsie Addington, Alternate (United)
Board Members by Rotation (Mutual 50)

Select Audit Task Force

Jon Pearlstone (GRF)
Elizabeth Roper (United)
Peggy Moore (Third)
Diane Phelps (VMS)

Insurance Ad Hoc Committee (new)

Sue Margolis, Chair (United)
Cash Achrekar, Co-Chair (United)
Jon Pearlstone (GRF)
Bunny Carpenter (GRF)
James Hopkins (GRF)
~~Anthony Liberatore (United)~~
~~Carl Randazzo (United)~~
~~Andre Torng (United)~~
Reza Karimi (Third)
Robert Mtchnick (Third)
Rosemarie DiLorenzo (VMS)
Wei-Ming Tao (VMS)

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Advisor: Diane Fortner

RESOLVED FURTHER, that Resolution 90-20-59 adopted December 1, 2020, is hereby superseded and cancelled; and

RESOLVE FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Milliman made a motion, seconded by Director Pearlstone, to approve the resolution to update the GRF Committee Appointments.

Discussion ensued among the directors and amendments were suggested.

President Carpenter called for a motion to approve the resolution to update the committee appointments with the suggested corrections and the motion passed without objection.

12c. Discuss and Consider Frequency of Committee Meetings

Discussion ensued among the directors about the frequency of committee meetings.

Discussion ensued among the directors with suggestions for committee meetings.

Jeff Parker-CEO commented about the staff time it takes to increase committee meetings from all the boards.

12d. Entertain a Motion to Introduce a Resolution to Update the Recreation and Special Events Department Policy to include Security Officers at Special Events

RESOLUTION 90-21-xx

RECREATION AND SPECIAL EVENTS DEPARTMENT POLICY UPDATE

WHEREAS, the Recreation and Special Events Department is responsible for the planning and execution of comprehensive recreation programs and events for all residents of Laguna Woods Village; and

WHEREAS, Laguna Woods Village offers seven different reservable facilities for club events, resident parties and general gatherings. Facilities are able to accommodate groups as small as two people in a conference room, dinner parties up to 400 guests, and large indoor/outdoor events up to 800 participants; and

WHEREAS, the Security Services Department provides continuous (24-hour) security operations for the Laguna Woods Village through the use of: field supervision; routine motor patrol; routine foot patrol operations;

NOW THEREFORE BE IT RESOLVED, February 2, 2021, that the Board of Directors hereby approves amendment to the Recreation and Special Events Department Policy

to allow clubs/residents obtain fee-based security services when hosting specialty events at the overtime bill rate for the Security Services Department;

RESOLVE FUTHER, that select specialty club/resident events have Security Officers present for the safety of residents, guests, staff and property. Events requiring Security Officers will be determined by type, location, estimated attendance, serving of alcoholic beverages, high profile guest appearance(s) and/or events that draw attention from the news media;

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out this resolution.

January 2021 Initial Notification—must postpone 28-days for member review and comments to comply with Civil Code §4630.

Director Milliman made a motion to introduce a resolution to update the Recreation and Special Events Department Policy to include Security Officers at Special Events for 28-day review. The motion was seconded by Director Tibbetts.

Discussion ensued among the directors.

Brian Gruner, Director of Recreation and Special Events Department, and Carlos Rojas, Director of Security and Community Access, gave an overview of the need for security officers at special events.

President Carpenter called for the vote and the motion passed for 28-day review without objection.

13. The Board did not take a break.

14. Committee Reports

- a. Report of the Finance Committee/Financial Reports – Director Hopkins gave an update from the committee. The committee met on December 16, 2020; next meeting February 17, 2021, at 1:30 p.m. as a virtual meeting.
 - (1) GRF Treasurer's Report – Director Hopkins
 - (2) GRF Finance Committee Report
- b. Strategic Planning Committee—Director Pearlstone gave an update from the committee. The committee met on December 30, 2020, next meeting TBA.
- c. Report of the Community Activities Committee – Director Pearlstone gave an update from the committee. The committee met on December 10, 2020; next meeting January 14, 2021, at 1:30 p.m. as a virtual meeting.
 - (1) Equestrian Center Ad Hoc Committee – President Carpenter gave an update on the committee. The committee met on October 27, 2020; next meeting January 6, 2021 at 1:00 p.m.

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- d. Report of the Landscape Committee – Director Horton. The committee met on November 30, 2020; next February 10, 2021 at 1:30 p.m. as a virtual meeting.
 - e. Report of the Maintenance & Construction Committee – Director Garthoffner gave an update from the committee. The committee met on December 9, 2020 in closed session; next meeting February 10, 2021, at 9:30 a.m. as a virtual meeting.
 - (1) Report of the Clubhouse 1 Renovation Ad Hoc Committee – Director Moldow gave an update from the committee. The Committee met on October 23, 2020; next meeting TBA.
 - f. Report of the Media and Communications Committee—Director Milliman gave an update on the committee. The Committee met on December 14, 2020; next meeting will be held on January 18, 2021, at 1:30 p.m. as a virtual meeting.
 - g. Report of the Mobility & Vehicles Committee – Director Tibbetts gave an update on the committee. The Committee met on October 7, 2020; next meeting February 3, 2021, at 1:30 p.m. as a virtual meeting.
 - h. Report of the Security & Community Access Committee – Director Tibbetts gave an update on the committee. The Committee meeting on December 28, 2020 was canceled; next meeting February 22, 2021, at 1:30 p.m. as a virtual meeting.
 - (1) Report of the Laguna Woods Village Traffic Hearings – Director Horton gave an update on the hearings. The Traffic Hearings last met on December 16, 2020; next Traffic Hearings will be held on January 22, 2021 at 9:00 a.m. and 1:00 p.m. as a virtual meeting.
 - i. Report of the Disaster Preparedness Task Force – Director Tibbetts gave an update on the task force. The Task Force met on November 24, 2020; next meeting is January 26, 2021 at 9:30 a.m. as a virtual meeting.
 - j. GRF Bylaw Ad Hoc Committee –President Carpenter gave an update on the committee. There will be a Special Corporate Members Meeting on January 18, 2021 to consider approving the amended GRF Bylaws.
 - k. Software Research Group – Director Hopkins gave an update from the research group. The Research Group met on October 2, 2020; next meeting TBA.
 - l. Energy Solutions Research Group – Director Moldow gave an update from the research group.
- 15. Future Agenda Items - All matters listed below are items for a future Board Meetings. No action will be taken by the Board on these agenda items at this meeting. The Board will take action on these items at a future Board Meeting.**
- a. Update Resolution on the Distribution of Telephone Directories and Community

Golden Rain Foundation Regular Session
January 5, 2021
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Maps

16. Directors' Comments

- Director Blackwell is impressed with the work that GRF is doing and looks forward to working with the board.

17. Recess - *At this time, the Meeting recessed for lunch and reconvened to Executive Session to discuss the following matters per California Civil Code §4935: Member Disciplinary Matters; Personnel Matters; Contractual Matters; and Litigation Matters.*

The meeting was recessed at 11:53 a.m.

Summary of Previous Closed Session Meetings per Civil Code §4935.

*During the December 1, 2020, Regular Closed Session, the Board: Approved the Agenda
Approved the Minutes of:*

(a) October 28, 2020 – Emergency Closed Meeting

(b) November 4, 2020 – Regular Closed Session

Discussed Member Disciplinary Matters

Discussed and Considered Personnel Matters

Discuss and Considered Contractual Matters

Discussed Legal/Legislation Matters

Discussed COVID-19 Emergency Issues

18. Adjournment

The meeting was adjourned at 4:05 p.m.

DocuSigned by:

Joan Milliman

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Joan Milliman, Secretary of the Board
Golden Rain Foundation



RESOLUTION 90-21-xx
GRF Committee Appointments

RESOLVED, February 2, 2021 that the following persons are hereby appointed and ratified to serve on the Committees of this Corporation:

Business Planning Committee

Sue Stephens, Chair (GRF)
~~Jon Pearlstone, (GRF)~~
James Hopkins (GRF)
Steve Parsons (Third)
Deborah Dotson (Third)
Donna Rane-Szostak, Alternate (Third)
Sue Margolis (United)
Manuel Armendariz (United)
Brian Gilmore, Alternate (United)
Al Amado, (Mutual 50)

Strategic Planning Committee

Jon Pearlstone, Chair (GRF)
James Hopkins (GRF)
Gan Mukhapadhyay, **Alternate** (GRF)
Robert Mutchnick (Third)
Cush Bhada (Third)
Steve Parsons, Alternate (Third)
Sue Margolis (United)
Andre Torng (United)
Cash Achrekar, Alternate (United)
Advisor: Dick Rader

Customer Experience Sub-Committee

Jon Pearlstone (GRF)
Cush Bhada (Third)
Robert Mutchnick (Third)
Andre Torng (United)

Facilities Sub-Committee

Gan Mukhpadyay (GRF)
Cush Bhada (Third)
Carl Randazzo (United)

Future Strategic Planning Items Subcommittee
James Hopkins (GRF)

Community Activities Committee

Jon Pearlstone, Chair (GRF)
Yvonne Horton (GRF)
Bunny Carpenter, **Alternate** (GRF)
Deborah Dotson (Third)
Reza Karimi (Third)
Annie McCary, Alternate (Third)
Cash Achrekar (United)
Andre Torng (United)
Elsie Addington, Alternate (United)
Ryna Rothberg, (Mutual 50)
Advisor: Roland Boudreau, Juanita Skillman

Equestrian Center Ad Hoc Committee (new)

Bunny Carpenter, Chair (GRF)
Yvonne Horton (GRF)
Cush Bhada (Third)
Annie McCary, (Third)
Advisors: Gary Empfield, Stefanie Brown, Bunny Lipinski, Susan Hemberg

Finance Committee

James Hopkins, Chair (GRF)
~~Jon Pearlstone (GRF)~~
Gan Mukhapadhyay (GRF)
Egon Garhoffner, Alternate (GRF)
Steve Parsons (Third)
Robert Mutchnick (Third)
Deborah Dotson, Alternate (Third)
Azar Asgari (United)
Carl Randazzo (United)
Diane Casey, Alternate (United)
Al Amado, (Mutual 50)
Advisor: Rosemarie diLorenzo

Landscape Committee

Yvonne Horton, Chair (GRF)
Maggie Blackwell (GRF)
Lynn Jarrett, (Third)
Reza Karimi, (Third)
Donna Rane-Szostak, Alternate (Third)

Andre Torng (United)
Manuel Armendariz, (United)
Azar Asgari, Alternate (United)
Vacant (Mutual 50)

Maintenance & Construction Committee

Egon Garthoffner, Chair (GRF)
Gan Mukhapadhyay (GRF)
Bert Moldow, **Alternate** (GRF)
John Frankel (Third)
Ralph Engdahl (Third)
Deborah Dotson, Alternate (Third)
Carl Randazzo, (United)
Brian Gilmore (United)
Reza Bastani, Alternate (United)
John Carter (Mutual 50)
Advisor: Richard Palmer, Steve Leonard, Bill Walsh

Clubhouse 1 Renovation Ad Hoc Committee

Bert Moldow, Chair (GRF)
Egon Garthoffner (GRF)
Gan Mukhapadhyay (GRF)
John Frankel (Third)
Cush Bhada (Third)
Ralph Engdahl, Alternate (Third)
Manuel Armendariz (United)
Carl Randazzo (United)
Sue Margolis, Alternate (United)
Advisors: Steve Leonard, Bill Walsh

Media and Communications

Joan Milliman, Chair (GRF)
Maggie Blackwell (GRF)
Bunny Carpenter, **Alternate** (GRF)
Annie McCary (Third)
Lynn Jarrett (Third)
Deborah Dotson, Alternate (Third)
Neda Ardani (United)
Elsie Addington, (United)
Cash Achrekar, Alternate (United)
Ryna Rothberg, (Mutual 50)
Advisors: Carmen Pacella, Tom Nash, Juanita Skillman, Lucy Parker, Theresa Frost

Broadband Ad Hoc Committee

Joan Milliman, Chair (GRF)
Jim Hopkins (GRF)
Jon Pearlstone (GRF)
Annie McCary (Third)
Debbie Dotson (Third)
Advisor: Dick Rader

Mobility & Vehicles Committee

Don Tibbetts, Chair (GRF)
Egon Garthoffner (GRF)
Joan Milliman, **Alternate** (GRF)
Craig Wayne (Third)
Reza Karimi (Third)
Cush Bhada, Alternate (Third)
Elsie Addington, (United)
Reza Bastani (United)
Neda Ardani, Alternate (United)
Margaret Bennett, (Mutual 50)
Advisor: Vashi Williams

Security and Community Access

Don Tibbetts, Chair (GRF)
Maggie Blackwell (GRF)
Bert Moldow, **Alternate** (GRF)
Cush Bhada (Third)
Craig Wayne (Third)
Donna Rane-Szostak, Alternate (Third)
Manuel Armendariz (United)
Reza Bastani (United)
Andre Torng, Alternate (United)
Margaret Bennett (Mutual 50)

OTHER COMMITTEES:

Disaster Preparedness Task Force

Carlos Rojas, Chair
Bert Moldow, (GRF)
Sue Stephens (GRF)
John Frankel, (Third)
Annie McCary, (Third)
Donna Rane-Szostak, Alternate (Third)
Diane Casey (United)
Cash Achrekar, (United)
Reza Bastani, Alternate (United)

~~Andre Torng, (United)~~

Board Members by Rotation (Mutual 50)
Advisors: Tom Soule, Bruce Bonbright

Laguna Woods Village Traffic Hearings

(Chair will alternate between Boards)
Yvonne Horton (GRF)
Sue Stephens (GRF)
John Frankel (Third)
Deborah Dotson (Third)
Cush Bhada, Alternate (Third)
Neda Ardani (United)
Elsie Addington, Alternate (United)
Board Members by Rotation (Mutual 50)

Energy Solutions Ad Hoc Committee

Sue Stevens, Chair (GRF)
Bert Moldow, (GRF)
Egon Garthoffner (GRF)
Advisors: Steve Leonard, Bill Walsh

Insurance Ad Hoc Committee (new)

Sue Margolis, Chair (United)
Cash Achrekar, Co-Chair (United)
Bunny Carpenter (GRF)
James Hopkins (GRF)
~~Reza Karimi (Third)~~
~~Robert Mutchnick (Third)~~
Rosemarie diLorenzo (VMS)
Wei-Ming Tao (VMS)
Advisor: Diane Fortner

Purchasing Ad Hoc Committee

Bunny Carpenter, Chair (GRF)
Yvonne Horton (GRF)
Steve Parsons (Third)
Donna Rane-Szostak (Third)
Ralph Engdahl, Alternate (Third)
Carl Randazzo (United)
Cash Achrekar (United)
Brian Gilmore, Alternate (United)

Select Audit Task Force

James Hopkins (GRF)

Diane Phelps (VMS)
Elizabeth Roper (United)
Peggy Moore (Third)

GRF Bylaws Ad Hoc Committee

~~Sue Margolis, Chair (United)~~
~~Bunny Carpenter (GRF)~~
~~Bert Moldow (GRF)~~
~~Steve Parsons (Third)~~
~~Lynn Jarrett (Third) Elsie~~
~~Addington (United)~~
~~John Carter (Mutual 50)~~
~~Sue Stephens (Mutual 50)~~

RESOLVED FURTHER, that Resolution 90-21-04 adopted January 5, 2021, is hereby superseded and cancelled; and

RESOLVE FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

STAFF REPORT

DATE: January 5, 2021
FOR: Board of Directors
SUBJECT: Security Officers at Specialty Events

RECOMMENDATION

Staff recommends amendment to the Recreation and Special Events Department Policy allowing clubs/residents to obtain fee-based security services when hosting specialty events, as deemed necessary by recreation staff.

BACKGROUND

The Recreation and Special Events Department is responsible for the planning and execution of comprehensive recreation programs and events for all residents of Laguna Woods Village. Its mission is to ensure that Laguna Woods Village residents receive unparalleled opportunities to enjoy the utmost in active living.

The Security Services Department provides continuous (24-hour) security operations for the Laguna Woods Village through the use of: field supervision; routine motor patrol; routine foot patrol operations; and a security dispatch center, receiving and dispatching appropriate response to calls on a 24-hour basis.

Laguna Woods Village offers seven different reservable facilities for club events, resident parties and general gatherings. Facilities are able to accommodate groups as small as two people in a conference room, dinner parties up to 400 guests, and large indoor/outdoor events up to 800 participants; such as the annual Baby Boomers Woodstock event, guest speakers of high profile (ie. ACT club event or political candidate under civil code 4515) and the Reform Temple Food Festival.

On December 28, 2020, the Security & Community Access Committee reviewed and accepted making amendments to the Recreation and Special Events Department Policy allowing clubs/residents to obtain fee-based security services when hosting specialty events, as deemed necessary by recreation staff.

DISCUSSION

The purpose of the amendment is to allow select specialty club/resident events have Security Officers present for the safety of residents, guests, staff and property. Events requiring Security Officers will be determined by type, location, estimated attendance, serving of alcoholic beverages, high profile guest appearance(s) and/or events that draw attention from the news media.

Security requirements will be determined at time of booking. In addition, the Security Department will be notified in advance to determine event needs and the amount of personnel and hours required.

FINANCIAL ANALYSIS

Fees will be based on the bill rate for the Security Department; for 2021 the rate is approximately \$40.00/hour. The billable hours will be determined by the Security Department and included in the contract for the event. The Recreation and Special Events Department will collect the fee at the conclusion of the event as per standard operating procedure.

Prepared By: Jennifer Murphy, Recreation Manager
Francis Gomez, Operations Manager

Reviewed By: Tom Siviglia, Operations Manager
Brian Gruner, Recreation and Special Events Director
Carlos Rojas, Chief of Security Services
Siobhan Foster, Chief Operating Officer
Betty Parker, Chief Financial Officer

ATTACHMENT(S)

Attachment 1: Amended Recreation Department Policy: Room Reservations

Attachment 2: Resolution

ENDORSEMENT (to Board)

Discuss & Consider Security Officers at Specialty Events

The Recreation and Special Events Department is responsible for the planning and execution of comprehensive recreation programs and events for all residents of Laguna Woods Village. Its mission is to ensure that Laguna Woods Village residents receive unparalleled opportunities to enjoy the utmost in active living.

The Security Services Department provides continuous (24-hour) security operations for the Laguna Woods Village through the use of: field supervision; routine motor patrol; routine foot patrol operations; and a security dispatch center, receiving and dispatching appropriate response to calls on a 24-hour basis.

Laguna Woods Village offers seven different reservable facilities for club events, resident parties and general gatherings. Facilities are able to accommodate groups as small as two people in a conference room, dinner parties up to 400 guests, and large indoor/outdoor events up to 800 participants; such as the annual Baby Boomers Woodstock event, guest speakers of high profile (ie. ACT club event or political candidate under civil code 4515) and the Reform Temple Food Festival.

On December 28, 2020, the Security & Community Access Committee reviewed the Security Officers at Specialty Events report. Director Bhada made a motion to amend the Recreation and Special Events Department Policy allowing clubs/residents to obtain fee-based security services when hosting specialty events and removing the word mandatory from the report. Director Armendariz seconded the motion.

By consensus, the motion carried.

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Attachment 1

Golden Rain Foundation Recreation and Special Events Department Policies and Procedures

Room Reservations

A. General

1. Requestor must be a Laguna Woods Village resident and be prepared to show Laguna Woods Village ID card upon request in order to check availability or make/change/cancel reservation (with the exception of memorials).
2. Requestor must submit a facility application form prior to making payment for a room reservation.
3. Reservations by individuals may only be booked for private or social gatherings.
4. Rooms may not be used to conduct a business. Marketing or solicitation of third-party products is strictly prohibited. Caterers and entertainers are permitted as service providers to the group, and they may provide business cards and contact information. No monetary transactions may take place within GRF's facilities.
5. Individuals are prohibited from advertising events to the general public through media in general circulation outside of Laguna Woods Village. Staff works to assure that clubs/groups/organizations and individuals are placed in the appropriate-sized rooms for their event. Set minimum occupancy limits will be enforced.
6. Clubhouse rooms may be reserved between 8 a.m. and 10 p.m. seven days a week, except for New Year's Eve, which may be reserved until 1 a.m. Extended hours up to midnight may be scheduled with the facility supervisor three weeks in advance for Clubhouses 2 and 7; additional fees will apply for extended hours per the GRF fee list.
7. Reservations must be for a two-hour minimum room rental or four-hour minimum rental for the large ballrooms and main lounges. One-hour reservations may be made on a case-by-case basis with the approval of the facility supervisor; reservations for one hour may not request a room setup.
8. Length of reservation must include setup/decoration, caterer preparation and cleanup time.
9. The GRF pricing policies contain two rates: Resident rate and exception rate; (refer to the GRF fee list).
 - a. Resident rate applies to:
 - i. All Laguna Woods Village residents;
 - ii. Weddings and wedding receptions for residents and
 - iii. Private resident events such as birthdays, memorials and/or anniversary parties.
 - b. Exception rate applies to:

- i. Any non-Laguna Woods Village organization or group for which a resident makes a reservation;
 - ii. Weddings and/or wedding receptions for non-residents and are limited to only siblings, children, parents and grandchildren of residents; and
 - iii. All club/group/organization reservations that have more than 50 percent nonresidents in attendance and are charging admittance or accepting donations (club/group/organization-approved fundraisers are exempt).
10. It is prohibited to use any room/facility for anything but the stated purpose.
11. Reservations may be canceled or moved as necessary to accommodate government elections, GRF and mutual meetings, facility renovations, GRF-approved requests, Recreation-coordinated communitywide events, etc. The Performing Arts Center rehearsal room reservations may be canceled or moved if the auditorium is booked.
12. Every reservation must submit a Facility Checkout Form to the clubhouse staff at the conclusion of the event indicating the number of residents and nonresidents.
13. Cancellation of a paid reservation requires at least 14 days' notice to Recreation to qualify for a full refund.
14. Refunds will be credited to the requestor's credit card or via check, by request.
15. "No shows" and cancellations less than 14 days of the reservation date will result in the complete forfeiture of the room reservation fees.
16. Specialty club/resident events may have security personnel; additional fees apply (refer to the GRF fee list).
 - a. Events requiring security personnel are determined by type, size and/or nature of event.
17. Bounce houses, tents, party rental equipment, mobile catering/salon trucks, outside caterers, etc. must be cleared by the insurance coordinator 60 days in advance (call 949-597-4202 for more information) and may require a permit by the City of Laguna Woods.

Attachment 2

RESOLUTION 90-21-XX

WHEREAS, the Recreation and Special Events Department is responsible for the planning and execution of comprehensive recreation programs and events for all residents of Laguna Woods Village; and

WHEREAS, Laguna Woods Village offers seven different reservable facilities for club events, resident parties and general gatherings. Facilities are able to accommodate groups as small as two people in a conference room, dinner parties up to 400 guests, and large indoor/outdoor events up to 800 participants; and

WHEREAS, the Security Services Department provides continuous (24-hour) security operations for the Laguna Woods Village through the use of: field supervision; routine motor patrol; routine foot patrol operations;

NOW THEREFORE BE IT RESOLVED, February 2, 2021, that the Board of Directors hereby approves amendment to the Recreation and Special Events Department Policy to allow clubs/residents obtain fee-based security services when hosting specialty events at the overtime bill rate for the Security Services Department;

RESOLVE FUTHER, that select specialty club/resident events have Security Officers present for the safety of residents, guests, staff and property. Events requiring Security Officers will be determined by type, location, estimated attendance, serving of alcoholic beverages, high profile guest appearance(s) and/or events that draw attention from the news media;

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out this resolution.

JANUARY Initial Notification--28 day notification for member review and comment to comply with Civil Code Section 4360 has been satisfied

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STAFF REPORT

DATE: February 2, 2021
FOR: Board of Directors
SUBJECT: Planned M&C Projects and Programs for 2021

RECOMMENDATION

Provide staff direction regarding the 2021 GRF Board-approved Capital Plan and Annual Programs.

BACKGROUND

The projects listed in this report have been presented to the GRF Board and adopted through resolution. The list includes projects and programs from current and prior year budget plans, which are assigned to the Maintenance and Construction Department. These projects are in the queue to be executed in the 2021 fiscal year.

Project and program updates and expenditures are consistent with those reported in the Project Log and Financial Business Plan and are provided for review and consideration.

DISCUSSION

As directed, staff prepared an updated list of projects and programs scheduled to continue, or commence in Fiscal Year 2021. Unless alternate direction is provided, staff will continue with execution of these projects and programs during Fiscal Year 2021 as originally directed. It should be noted that these projects and programs, with their corresponding estimates, relate to the Scope of Work approved by the Board during adoption of the annual budget. The scopes of these projects and programs may be changed. However, any changes may result in delays to the “new” project execution. Staff is looking for direction relative to execution of the approved capital and programmatic work.

BOARD-ADOPTED PROJECTS AND PROGRAMS

<u>Project Title</u>	<u>Total Amount Funded</u>
Broadband HVAC System	\$300,000

Funding of \$300,000 is allocated for replacement of the Broadband HVAC System. The current system is approximately 17 years old. The existing HVAC system was sized for an analog-type equipment housed in the head-end facility. With the new mobile technology, the current equipment footprint of the data center is only about 2/3 of the original setup requiring less energy and cooling output. Three out of the four units were out of service in 2020 and parts were not readily available. A new updated HVAC system tailored to the facility usage will be more energy efficient and require less maintenance.

A recommendation to award a contract will be presented at a future M&C Committee meeting. Staff received a quote from the HVAC vendor who is under contract to replace and modify the HVAC system at the PAC. No expenditures have been incurred to date.

Welding Shop Replacement**\$275,000**

Funding of \$275,000 is allocated for welding shop replacement. The current welding shop consists of a collection of shipping containers and pieced together roofs. This makeshift shed is open to the elements, and the roof, although recently repaired, typically fails during the winter. Staff uses this facility to fabricate and repair a wide range of items for the Village and the workforce. Staff constructs fences, gates, railings, stair risers, and works on a variety of equipment as needed, when welding or fabrication is needed by other divisions. The operation typically involves the use of electrical power tools and high voltage plasma and arc welders in an open-air environment. The goal is to construct an appropriate facility with a concrete floor, a pre-engineered metal building with adequate electrical circuits and safety equipment to perform the necessary functions of a welding shop. Air circulation, sky lights, roll-up doors or other specific additions would be included to ensure a safe, functional, and efficient shop.

The plans for this project were completed and submitted for City plan review in 2020 under the 2020 Capital Reserves Plan. The M&C Committee requested that this project be placed on hold until the Committee can meet with the General Services Department to discuss the current and future needs of the welding shop. No construction expenditures have been incurred to date.

Tennis Court Resurfacing**\$60,000**

Funding of \$60,000 is recommended for tennis court resurfacing. Tennis courts receive approximately 20,000 users per year. The court surface deteriorates due to weather and use.

Maintenance and Construction is coordinating the work with the Recreation Department. The work is scheduled to be completed this year. No expenditures have been incurred to date.

Building E Assessment and Design Development**\$50,000**

Funding of \$50,000 is allocated for the assessment and design development of Building E at the maintenance yard on Via Campo Verde. Building E is a one-story building with a wooden frame and has an area of 5,300 SF. It contains staff offices for Landscape, Security, and Maintenance Departments. Building E was originally a warehouse building that consisted of concrete slab and corrugated sheet metal. In 1976, it was converted to a single-story wood-framed building atop the existing slab. Due to the number and severity of interior cracks found in this facility, it has been determined it is possibly experiencing structural movement.

Staff is developing the scope of work that will be advertised with the RFP. The assessment is scheduled to be completed this year. No expenditures have been incurred to date.

SB 326 Load Bearing Component Inspections**\$50,000**

Funding of \$50,000 is allocated for Senate Bill 326 Load Bearing Component Inspections. GRF facilities in the community were constructed from 1960-1980. The Davis-Stirling Common Interest Development Act, requires the association to maintain, repair, and replace the common area facilities. SB 326 requires that inspections take place to determine whether the exterior elevated elements are in a generally safe condition and are performing in compliance with applicable standards.

Staff advertised an RFP for engineering services and is working with the bidders on proposal clarifications and will schedule interviews for this purpose. No expenditures have been incurred to date.

Asphalt Paving and Sealcoat Programs	\$679,069
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GRF streets and parking lots provide residents vehicular access to their manors and facilities within the Community. The anticipated serviceable life of the new pavement is estimated to be 25 years. The allocated asphalt paving and sealcoat budget is \$579,069 and sealcoat work for GRF pavement is completed on a seven-year cycle, budgeted at \$100,000.

This work is scheduled to be completed in the third quarter of 2021. No expenditures have been incurred to date.

Parkway Concrete Repairs	\$200,000
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In coordination with the paving program, staff identifies concrete areas that require repair or replacement. With allocated funding of \$200,000, the parkway concrete repairs program is designed to repair damaged GRF curbs/gutters, driveway aprons, and sidewalks adjacent to the planned paving overlay areas, prior to asphalt paving work and adds the requisite Americans with Disabilities Act (ADA) accessibility ramps, as needed. The estimated quantity of concrete repair for 2021 is approximately 2,550 linear feet (LF).

This work is scheduled to be completed in the third quarter of 2021. No expenditures have been incurred to date.

Shepherds Crook - Gate 3	\$35,000
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Funding of \$35,000 is allocated for the installation of new Shepherd's Crook fencing to replace existing barbed wire along the Gate 3 entrance. The City of Laguna Woods discontinued the use of barbed wire for perimeter barriers in 2017.

This work is scheduled to begin in June 2021. No expenditures have been incurred to date.

PAC Renovation	\$3,778,000
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The Performing Arts Center (PAC) is a 29,000 square foot building featuring theater facilities, including an 814-seat auditorium offering level and riser mounted theater-style seating. The venue hosts special events, musicals, seminars, and theatrical performances. The PAC also has two dining rooms with fully equipped kitchens, billiard room, main lobby, ticket booth,

offices, and a rehearsal room. The PAC was constructed in 1971 and has only received minor renovations.

GRF had previously approved a total of \$1,778,000 for a collection of projects at the PAC, including furniture replacement, lobby upgrades and HVAC upgrades.

In December 2016, the Board retained SVA Architects to work with staff and the PAC Renovation Ad-hoc Committee (RAHC) to develop a schematic design and provide design development for the future state of the art renovation of the facility. The contract scope of work provided an assessment of the existing building, prepared schematic designs, and design development plans to renovate both the interior and exterior of the PAC.

On March 23, 2018, the findings of the schematic design phase were presented to the RAHC. The presentation included a discussion on the roughly \$15 million estimated construction costs. The RAHC requested a value engineering analysis be conducted in an effort to lower the project cost to approximately \$10 million.

The value engineering analysis yielded a base upgrade project with an estimated cost of \$10,620,000, and six possible additive upgrades with an all-in estimated cost of \$12,804,000. All estimates included the complete preparation of construction documents, permit costs, contingencies, and construction management services.

The original recommended project phasing included:

- ☐ Preparation of construction documents including alternates for permit issuance. (2018)
- ☐ Advertising for contractor bids including bid alternates and contract award. (2019)
- ☐ Mobilize and begin construction. (2020)

After further review in June/July 2019, by the Board, and RAHC, additional funding for PAC Renovation – Phase 1 was approved at \$2,000,000 for implementation of the PAC's necessary maintenance project, along with equipment upgrades identified in prior year budgets, and in the Facility Assessment Report. The RAHC transferred the immediate maintenance and equipment upgrades identified below to the GRF M&C Committee to complete:

- ☐ Replacement and reconfiguration of the HVAC System.
- ☐ Addressing ADA accessibility, fire, life and safety components.
- ☐ Addressing deficiencies in the theatrical equipment, including video/audio.
- ☐ Lobby and dining room upgrades including: furniture and window coverings, flooring and paint.

Members of the GRF M&C Committee performed a job walk with staff and a consultant to determine new project priorities. The Committee entirely revised the original scope of work to accommodate only immediate needs, and eliminated improvements intended to support future projects at the PAC as originally envisioned by the PAC Renovation Ad-hoc Committee. Items eliminated from the original scope included: Upgrade of the antiquated theater's audio-visual system requested by the Recreation Department; Replacement of the rug and the chandeliers

in the lobby; Reconfiguration of the women's restrooms to reduce queuing during performances; Replacement of the theater stage rigging system; Full configuration of the HVAC system to support future amenities at the PAC, including a future Black Box Theater; as well as Installation of light and sound lacks at the theater. Considerable reduction of the original scope of work resulted in lowering the overall project budget. Based on the M&C's new project scope, the following maintenance improvements have been approved by the Board to begin in 2021 and will be funded from the PAC Renovation Reserves Fund.

- ☐ Replacement and minor reconfiguration of the HVAC System for \$515,406.
- ☐ Convert incandescent lighting to LED and add dimmable controls where designated for \$41,453.
- ☐ Repair and fireproof theater curtains for \$20,978.
- ☐ Update lobby and dining rooms with flooring, ceiling tiles, wall carpet and paint for \$113,816.

This work is scheduled to start in February, subject to material availability.

The total encumbered amount to date is \$1,475,259, which includes all past and current contractual obligations.

The total unencumbered amount to date is \$2,302,741.

Cumulative expenditures to date for the PAC Renovation are \$573,570.

There is a current balance on the contract with SVA in the amount of \$208,149, which can be removed from the encumbered balance upon cancellation of the contract agreement.

Gate 16 Driving Range Improvements**\$638,000**

The 27-Hole Golf Course is one of the most widely used amenities at Laguna Woods Village, with approximately 125,000 rounds of golf played each year. The practice areas are comprised of a 17-stall driving range, six-stall teaching area, small short game area at the main range and a large putting green near the main clubhouse. The areas are heavily used and are a key amenity for residents. The proposed improvements would enhance service to residents and enhance operational efficiency.

Gate 16 Driving Range Improvements are proposed with funding of \$500,000 to improve the functionality and appearance of the range and practice areas. The driving range is in disrepair and is causing operational and safety challenges to staff. The terrain is heavily rutted. The drought resulted in large areas of bare dirt, and rain causes muddy conditions that require the driving range to close until the area is dry enough to resume use. Renovations will provide ball retrieval efficiencies, reduce repair costs, offer a better experience with more useable space and a wider variety of golf shots. A golf architect has been retained to provide design drawings.

Subsequent to the original funding for the driving range improvements, staff was directed to include funding in the amount of \$138,000, which was allocated for golf safety netting for a total amount of \$638,000.

This project was placed on hold by the M&C Committee until a meeting could be conducted at the site with staff, and the architect of record, to review the scope of work and discuss potential revisions. The site meeting took place on January 20th, and direction was provided to set up another meeting to review the project plans and specifications in more detail. The plans and specifications will be reviewed and discussed at the upcoming GRF M&C Committee meeting on February 10, 2021.

Current expenditures in the amount of \$52,023 have been processed for project design and development.

Maintenance Parking Lot Lighting	\$250,000
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Funding of \$250,000 is approved for installation of permanent parking lot lighting which is needed to replace the yearly rental of temporary lighting equipment, in the maintenance parking lot on Via Campo Verde. Staff was directed to change the scope of work for this project to execute a pilot to install solar lighting to determine lighting performance and potential cost savings

The M&C Committee directed staff to complete a pilot program in the not to exceed amount of \$10,000. The contract has been executed and the material lead time is three weeks. The pilot project is scheduled to break ground in February. No expenditures have been incurred to date.

Transfer Switches for CH 4 & CH 6	\$100,000
--	------------------

Funding of \$100,000 is approved for the installation of Transfer Switches located at Clubhouses 4 and 6, in anticipation of the 2021 installation of emergency generators at those clubhouses, as part of a comprehensive Disaster Preparedness Plan.

The M&C Committee directed staff to put this project on temporary hold until further review of the emergency power requirements and generator sizes are identified. No expenditures have been incurred to date, and staff is awaiting further direction from the M&C Committee.

Gymnasium Wall Padding	\$45,000
-------------------------------	-----------------

Funding of \$45,000 is approved to replace and add safety padding in the Clubhouse 1 gymnasium to enhance conditions for activities such as pickleball, badminton and volleyball. A contract was executed in the amount of \$39,955 and the wall pad fabrication is in progress. This project is scheduled to be completed in February. No expenditures have been incurred to date.

CH 2 Lawn Bowling Roof	\$30,000
-------------------------------	-----------------

Funding of \$30,000 is approved for the replacement of the Clubhouse 2 lawn bowling roof. The lawn bowling club hosts events and tournaments all throughout the year, with nearly 4,400 people attending functions in 2018. The current roof was 20 years old in 2020; industry standard for useful life of this type of roof is 16-20 years.

This work will be scheduled to coincide with the Mutual's re-roofing program work. No expenditures have been incurred to date.

Service Center Generator**\$150,000**

Funding of \$150,000 is allocated for the replacement of the Service Center Generator, a unit that is 20 years old with limited capability/functionality, due to age. The replacement generator will provide backup power for Transportation Division, the fueling services station and enable the provision of critical services in an emergency.

Staff received design build bids to replace the existing emergency generator with an adequately sized emergency generator to power the entire service center facility including Maintenance Operations, Maintenance Services, Damage Restoration, Security, Landscape, Vehicle Maintenance, Transportation, and the fueling station. The M&C Committee has placed this project on hold and requested a meeting with the General Services Department to discuss the current condition of the existing emergency generators and the future emergency power needs of the facility. No expenditures have been incurred to date.

Community Center First Floor**\$150,000**

The Community Center is a 57,800 sq. ft., 3-story building that has been in operation since 2002 and houses Resident Services, Manor Alterations, Social Services, Recreation, Maintenance & Construction, Finance, Purchasing, Compliance, the TV-6 News Station, the General Manager's offices, several meeting rooms, breakrooms, and several recreational amenities. Annual utilization prior to the pandemic was estimated at 110,000 visits per year.

A remodel was proposed for the first and third floors of the Community Center with funding of \$750,000. The remodel of the first floor was to improve Resident Services functions and maximize space utilization. The third-floor remodel was envisioned to accommodate the relocation of Security and the dispatch center to the Community Center, in order to centralize call center and compliance functions.

Several iterations of the scope have been discussed and most recently, the Board reduced the budget from \$750,000 to \$150,000 for the remodeling the Resident Services area only on the first floor.

The M&C Committee has placed this project on hold and requested to meet with the Director of Information Technology to discuss the plans for the proposed improvements. Expenditures in the amount of \$7,105 have been processed for design and development.

FINANCIAL ANALYSIS

These projects are funded in the amount of \$6,790,000 from the GRF Reserves Fund.

Prepared By: Guy West, Projects Division Manager
Reviewed By: Ernesto Munoz, P.E., Maintenance and Construction Director

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STAFF REPORT

DATE: February 2, 2021
FOR: Board of Directors
SUBJECT: Equestrian Center Additional Services and Fees

RECOMMENDATION

Approve the proposed Equestrian Center services and fees for boarders to assist with the care of privately boarded horses.

BACKGROUND

At times, Laguna Woods resident horse boarders have difficulty providing daily care for their privately boarded horses with the current partial-care boarding model. Many United States Equestrian Centers utilize a similar model but offer optional services for a fee to boarders who need assistance with daily care and/or when away for vacation, business, and medical reasons. This need is magnified when a health issue prevents a boarder from providing necessary care to maintain the health of their horse(s).

On January 6, 2021, the Equestrian Ad Hoc Committee recommended that the board approve the proposed Equestrian Center services and fees. On January 14, 2021, the Community Activity Committee unanimously recommended that the board consider and approve the proposed services and fees at the February 2, 2021 board meeting.

DISCUSSION

The proposed services outlined in Table 1 below will bring the Equestrian Center to industry standards, provide additional revenue and enhance service levels. In addition, the services would alleviate the need for boarders to bring in outside helpers who may not carry liability insurance and have critical horse care expertise.

Table 1: Proposed Additional Services and Fees

Service	Fee
Dinner feeding (labor only)	\$30.00 per month / \$1.00 per occurrence
Turn out	\$30.00 per month / \$1.00 per occurrence
Lunging (20 min)	\$15.00 per occurrence
Hand walking (15 min)	\$150.00 per month / \$5.00 per occurrence
Feeding prepared grain (baggies/bucket)	\$30.00 per month / \$1.00 per occurrence
Blanketing/fly sheet on/off	\$60.00 per month / \$2.00 per occurrence

FINANCIAL ANALYSIS

A competitive fee analysis of local equestrian centers was conducted to determine the proposed fees (Attachment 1). Based on the fee analysis, current staffing costs and pursuant to the current GRF Equestrian Pricing Policy Resolution 90-20-20 (Attachment 2), the proposed fees are reflected in Table 2 below.

Table 2: Proposed Service Fees Calculations

Service	Cost/ Month	Cost/ Occurrence	Time spent/ Occurrence	Employee Cost/ Occurrence*	Gross Revenue/ Occurrence
Dinner feeding (labor only)	\$30.00	\$1.00	2 min	\$0.53	\$0.47
Turn out	\$30.00	\$1.00	2 mins	\$0.53	\$0.47
Lunging	N/A	\$15.00	20 mins	\$5.33	\$9.67
Hand walking	\$150.00	\$5.00	15 mins	\$4.00	\$1.00
Feeding prepared grain (baggies/bucket)	\$30.00	\$1.00	2 mins	\$0.53	\$0.47
Blanketing/fly sheet, on/off	\$60.00	\$2.00	4 mins	\$1.07	\$0.93

**Note: employee cost is estimated at \$16/hour for projection purposes.*

Prepared By: Laura Cobarruviaz, Equestrian Supervisor

Reviewed By: Jennifer Murphy, Recreation Manager
Brian Gruner, Recreation and Special Events Director
Betty Parker, Chief Financial Officer
Siobhan Foster, Chief Operating Officer

ATTACHMENT(S)

ATT 1: Samples of Additional Services Fees

ATT 2: Equestrian Center Pricing Policy Resolution 90-20-20 (Redlined)

ENDORSEMENT (to Board)

Equestrian Additional Services Fees

Authorize the Community Activities Committee recommendation to approve the proposed Equestrian Center services and fees for boarders to assist with the care of privately boarded horses.

A motion was made to approve the proposed Equestrian additional services fees.

Motion passed unanimously.

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ATTACHMENT 1
Additional Services Fees Sample

Peter Weber Equestrian Center, Rolling Hills

<i>Additional Services:</i>		
Slow Feeder / Loading - Twice Daily	\$30	Month
Wet (Soaked) Hay - Weighed and Bagged - 2x Per Day	\$35	Month
Wet (Soaked) Hay - Weighed and Bagged - 3x Per Day	\$45	Month
Supplements - Owner supplied - Once Per Day	\$20	Month
Blanketing Monthly	\$40	Month
Blanket Removal	\$20	Month
Blanketing Daily	\$5	Each
Turnout - 20 minutes	\$10	Each
Monthly Turnout - 20 Minutes Daily (If Weather Permits)	\$150	Month
Hand Walk / Lunging - 20 minutes	\$25	Each
Shavings - Monday, Wednesday, or Friday Weekly Service (One Bag)	\$9	Week
Shavings - Each Bag	\$9	Each
2nd Stall Cleaning	\$60	Month
Additional Stall Cleaning	\$5	Each
Vacation Care Available and Customized Upon Request		
Horse Trailer Storage (Two Horse)	\$120	Month
Horse Trailer Storage (Four Horse)	\$140	Month

Rancho El Camino Equestrian Center, San Diego

Boarding Pricing

12 x 24 Attached	\$550
12 x 24 Separated	\$600
16 x 24 Separated	\$650
24 x 24 Separated	\$700
Pipe Stall w/Full Cover	+550
Box Stall w/Shavings	\$750
Box Stall w/Shavings and Lights	\$775
Box Stall w/12 x 12 run	\$825

Download Boarding Contract and Waiver

Care Pricing

\$20/day
Includes grooming and turnout
Weekly and monthly rates available
Priced depending on services required

Vacation Care

6 days \$110
7 days \$120
2 weeks \$200

Add Ride or Lesson

1 Lesson or Ride per week
plus 5 turnout and groom
\$450/ month

Additional Fees

Lunch \$45/month
Blanketing \$45/month
Individual tack rooms,
limited and priced by size

Horse Boarding

Rancho El Camino has several sizes of stalls for you and your horse to choose from! We have two main barns with plush shavings in all stalls, a mare motel, and individual paddocks. The facility has over forty 12' x 12' indoor box stalls, 90' x 160' Hunter/Jumper sand ring, 40' X 160' Dressage sand ring, 60' X 80' all purpose arena, 60' x 120' riding/ turn out arena, full trail course, riding school arena, five cross tie areas, four wash rack stalls, tackrooms, two turn out paddocks, 50' round pen, 60' round pen, and three indoor bathrooms.

Included

Boarding at Rancho El Camino includes feeding of premium hay 2x per day. You have your choice of Alfalfa or Bermuda at each feeding. We also clean the stalls every day. You will have the use of our 6 riding arenas, cross ties, wash racks, tack storage and access to surrounding trails.

Extras

We can feed your supplements daily, turn out, hand walk or exercise and groom your horse on a as-needed basis or 2, 3 or 6 days per week. We can also ride your horse 1 or more times per week to keep them "tuned up" and/or give you lessons in english, western or dressage. Blanketing service can be provided from November through March if you choose.



Training

We have professional training available in Hunter/Jumper, Western and Dressage. See our Trainers page for details and call the individual trainers for their pricing.

Rancho El Camino Equestrian

Sorry, no Rentals or Trail Rides. We provide Boarding, Training and Riding Lessons.

Nellie Gail Ranch Equestrian Center, Laguna Hills



EQUESTRIAN CENTER SERVICES - 2020/21 RATE SCHEDULE		FEE	OCCURRENCE
<u>Boarding Fee Rates</u> <i>(Includes 3 flakes of hay daily)</i>			
12'x12' Box Stall: Nellie Gail Resident <i>(Applies to first two stalls only)</i>	\$	749.00	Monthly
12'x12' Box Stall: Non-Resident or Additional Resident Stalls	\$	799.00	Monthly
Large Box/Pipe Stall: Nellie Gail Resident <i>(Applies to first two stalls only)</i>	\$	779.00	Monthly
Large Box/Pipe Stall: Non-Resident or Additional Resident Stalls	\$	824.00	Monthly
<u>Additional Feed Services</u>			
Lunch Service <i>(Labor only)</i>	\$	30.00	Monthly
1 Extra Flake of Alfalfa, Orchard Grass, or Timothy Hay	\$	65.00	Monthly
<u>Dry Stall</u> <i>(9 month time limit)</i>			
Resident	\$	485.00	Monthly
Resident Sublet 1-6 months	\$	105.00	Monthly
Resident Sublet 7-9 months	\$	155.00	Monthly
Non-Resident	\$	530.00	Monthly
Non-Resident Sublet 1-6 months	\$	140.00	Monthly
Non-Resident Sublet 7-9 months	\$	190.00	Monthly
<u>Day Services</u>			
Trailer-In	\$	15.00	Daily
Daily Board w/o Feed	\$	30.00	Daily
Daily Board with Feed <i>(Alfalfa/Orchard Grass/Timothy)</i>	\$	75.00	Daily
<u>Stall Transfer Fees</u>			
Transfer - No Shavings	\$	50.00	Per Occurrence
Transfer with New Shavings/Level/Box Stall	\$	150.00	Per Occurrence
Transfer with New Shavings/Level/Pipe Corral	\$	250.00	Per Occurrence
<u>Labor Services</u>			
Installation of Stall Fan <i>(Includes labor only - fan is boarder responsibility)</i>	\$	115.00	Per Occurrence
Installation of Stall Mats/Level/Box Stall	\$	75.00	Per Occurrence
Installation of Stall Mats/Level/Pipe Corral	\$	125.00	Per Occurrence
<u>Trailer Storage:</u>			
Nellie Gail Resident	\$	120.00	Monthly
Non-Resident	\$	170.00	Monthly
<u>Miscellaneous</u>			
Bag of Shavings	\$	12.00	Per Bag
Equestrian Center Non Homeowner Monthly Use Fee	\$	45.00	Per Month
Foal Surcharge	\$	150.00	1x Per Horse
Stallion Surcharge	\$	150.00	1x Per Horse
Temporary Trailer Storage (3+ Horse) <i>(If space is available)</i>	\$	30.00	Daily

Effective October 1, 2020

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ATTACHMENT 2**RESOLUTION 90-~~20-20XX-XX~~****Amended Equestrian Center Pricing Policy**

WHEREAS, according to Resolution 90-12-132, which established guidelines for shared costs and fees, certain fees can be imposed upon users of various recreational facilities in order to control crowding, to minimize over-usage, and to recover operating costs; and

WHEREAS, the Board periodically reviews fees as part of the business planning process to determine adequacy of revenues and shared costs and their adoption of the 2020-2021 Business Plan included certain fee changes;

NOW THEREFORE BE IT RESOLVED, May 5, 2020February 2, 2021, that the Board of Directors of the Corporation hereby introduces a revised GRF Pricing policy relative to the Equestrian Center:

Horse Boarding

- A Horse Boarding Fee shall be charged, monthly, to residents who wish to board their horse(s) at the Equestrian Center.
- The fee, rounded up to the nearest dollar, shall be based on the estimated monthly cost to board a resident's owned or leased horse, and **70%** shared (subsidized) by the community at large.
- The fee will be adjusted annually on the basis of changes to the operational costs, depreciation costs, and percentage shared by the community at large.
- The GRF Board of Directors will periodically review the estimated monthly cost of boarded horses and determine what shared percentage to apply in order to maintain an equitable and reasonable division between the user and the monthly assessment (per Resolution 90-12-132, Guidelines for Shared Costs and Fees).
- The cost of feed will be fully absorbed by the resident based on their selection from the menu of options.
- **Specialty care services such as turn out, additional feed, lunging, and other types of services are established at a per-service cost determined by the Board to be comparable to market value of services.**

Horse Trailer Storage & Horse Transportation Fees

- If space allows, residents may store their horse trailers at the Equestrian Center. The fee to store a horse trailer shall be 50% of the charge for a recreational vehicle in the RV Storage Lots.
- GRF shall be reimbursed the cost of transporting a horse for a resident. The costs include: labor, fuel, and wear and tear on the trailer and vehicle.

Trail Ride Fees

- A separate fee shall be charged for trail rides for residents and their guest(s).
- The fees, rounded up to the nearest dollar, shall be based on: the estimated hourly cost of labor and the cost of the horse used to lead the trail ride; and
 - for residents, 64% shared (subsidized) by the community at large
 - for guests, 25% mark up.
- The fee will be adjusted annually on the basis of changes to the operational costs, depreciation costs, percentage shared by the community at large for residents, and percentage mark up for guests.

Lesson Fees

- Fees shall be charged for individual and group lessons for residents and their guest(s).
- The fees, rounded up to the nearest dollar, shall be based on: the estimated hourly cost of labor and the cost of the horse used to provide the lesson; and
 - for residents, 64% shared (subsidized) by the community at large
 - for guests, 25% mark up.
- The fee will be adjusted annually on the basis of changes to the operational costs, depreciation costs, percentage shared by the community at large for residents, and percentage mark up for guests.

Horse Rental Fee

- A resident fee and a guest fee shall be charged for the use of a GRF owned horse for lessons and trail rides.
- The fees, rounded up to the nearest dollar, shall be based on the estimated hourly cost of a GRF owned horse; and
 - for residents, 64% shared (subsidized) by the community at large
 - for guests, 25% mark up.
- The fee will be adjusted annually on the basis of changes to the operational costs, depreciation costs, percentage shared by the community at large for residents, and percentage mark up for guests.

RESOLVED FURTHER, that this resolution shall be effective March 2, 2021, and Resolution 90-20-20 adopted May 5, 2020, is hereby superseded and canceled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are directed on behalf of the Corporation to carry out this resolution.

RESOLUTION 90-21-XX**Amended Equestrian Center Pricing Policy**

WHEREAS, according to Resolution 90-12-132, which established guidelines for shared costs and fees, certain fees can be imposed upon users of various recreational facilities in order to control crowding, to minimize over-usage, and to recover operating costs; and

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- The GRF Board of Directors will periodically review the estimated monthly cost of boarded horses and determine what shared percentage to apply in order to maintain an equitable and reasonable division between the user and the monthly assessment (per Resolution 90-12-132, Guidelines for Shared Costs and Fees).
- The cost of feed will be fully absorbed by the resident based on their selection from the menu of options.
- Specialty care services such as turn out, additional feed, lunging, and other types of services are established at a per-service cost determined by the Board to be comparable to market value of services.

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- The fees, rounded up to the nearest dollar, shall be based on: the estimated hourly cost of labor and the cost of the horse used to provide the lesson; and
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Horse Rental Fee

- A resident fee and a guest fee shall be charged for the use of a GRF owned horse for lessons and trail rides.
- The fees, rounded up to the nearest dollar, shall be based on the estimated hourly cost of a GRF owned horse; and
 - for residents, 64% shared (subsidized) by the community at large
 - for guests, 25% mark up.
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RESOLVED FURTHER, that this resolution shall be effective March 2, 2021, and Resolution 90-20-20 adopted May 5, 2020, is hereby superseded and canceled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are directed on behalf of the Corporation to carry out this resolution.

FEBRUARY Initial Notification--Must postpone 28-days for member review and comment to comply with Civil Code Section 4360.



OPEN MEETING

REGULAR OPEN MEETING OF THE GOLDEN RAIN FOUNDATION BOARD OF DIRECTORS A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION

**Tuesday, February 2, 2021 - 9:30 AM
Laguna Woods Village Community Center Board Room 24351 El Toro Road**

ADDENDUM TO THE AGENDA

This agenda item was revised after the agenda packet was distributed. Please refer to the attached updates.

15. Committee Reports

a. Report of the Finance Committee/Financial Reports – Director Hopkins update from the committee. The committee met on December 16, 2020; next meeting February 17, 2021, at 1:30 p.m. as a virtual meeting.

- (1) GRF Treasurer's Report – Director Hopkins
- (2) GRF Finance Committee Report

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GRF Financial Report

As of December 31, 2020



INCOME STATEMENT (in Thousands)	ACTUAL
Assessment Revenue	\$31,422
Non-Assessment Revenue	\$11,872
Total Revenue	\$43,294
Total Expense	\$38,618
Net Revenue/(Expense)	\$4,676

1

GRF Financial Report

As of December 31, 2020



OPERATING ONLY INCOME STATEMENT (in Thousands)	ACTUAL
Assessment Revenue	\$27,754
Non-Assessment Revenue	\$7,863
Total Revenue	\$35,617
Total Expense ¹	\$33,522
Operating Surplus	\$2,095

1) excludes depreciation

2

GRF Financial Report

As of December 31, 2020

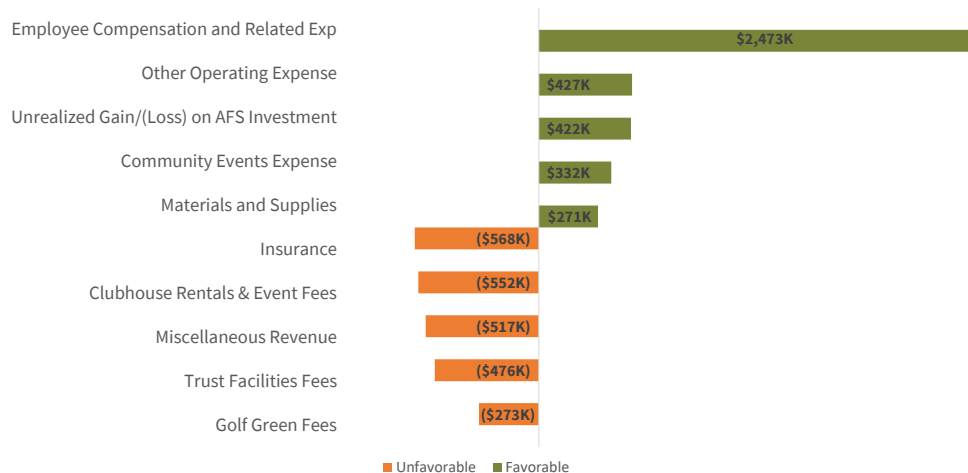


INCOME STATEMENT (in Thousands)	ACTUAL	BUDGET	VARIANCE B/(W)
Assessment Revenue	\$31,422	\$31,421	\$1
Non-Assessment Revenue	\$11,872	\$13,290	(\$1,418)
Total Revenue	\$43,294	\$44,711	(\$1,417)
Total Expense	\$38,618	\$41,915	\$3,297
Net Revenue/(Expense)	\$4,676	\$2,796	\$1,880

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GRF Financial Report

As of December 31, 2020



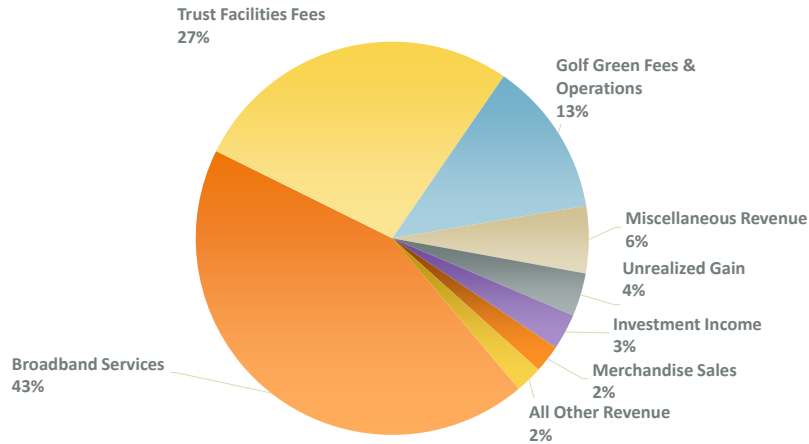
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GRF Financial Report

As of December 31, 2020



Total Non-Assessment Revenue \$11,871,781



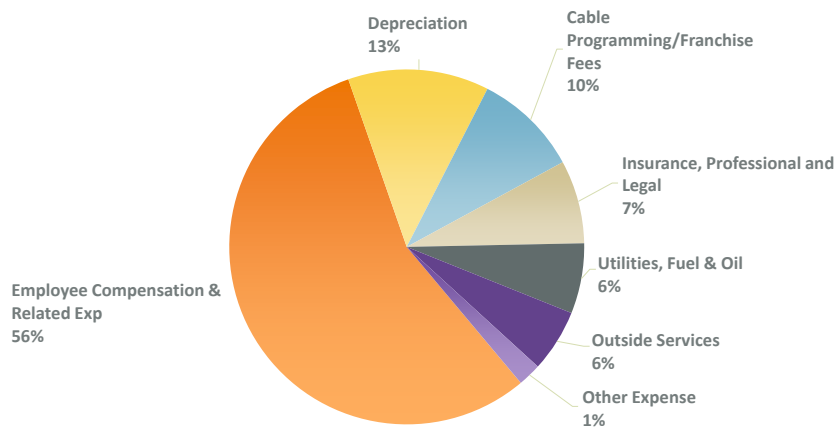
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GRF Financial Report

As of December 31, 2020



Total Expense \$38,618,013



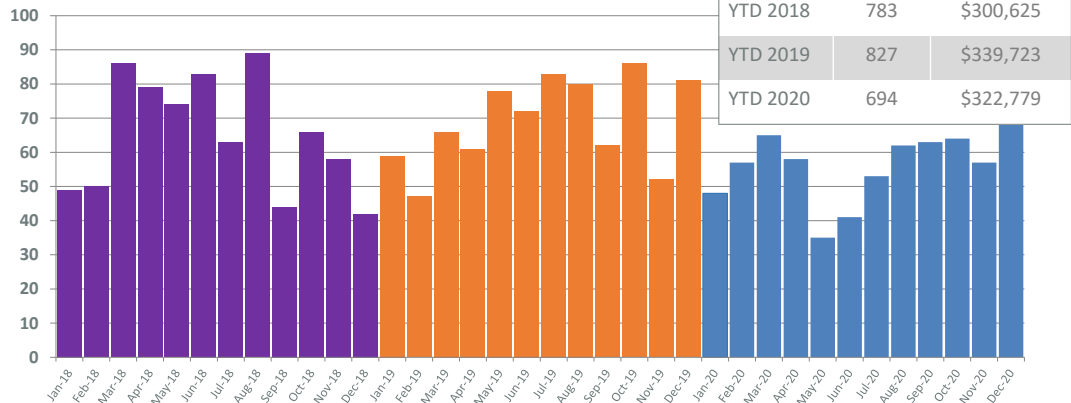
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GRF Financial Report

As of December 31, 2020



RESALE HISTORY – Consolidated



7

GRF Financial Report

As of December 31, 2020



FUND BALANCES (in Thousands)	ENDING BALANCE	WORK IN PROGRESS	ADJUSTED BALANCES
Equipment	\$5,278	\$3,093	\$2,185
Facilities	20,546	4,759	15,787
Contingency	1,111	296	815
Trust Facilities Fees	4,898	0	4,898
TOTAL	\$31,833	\$8,148	\$23,685

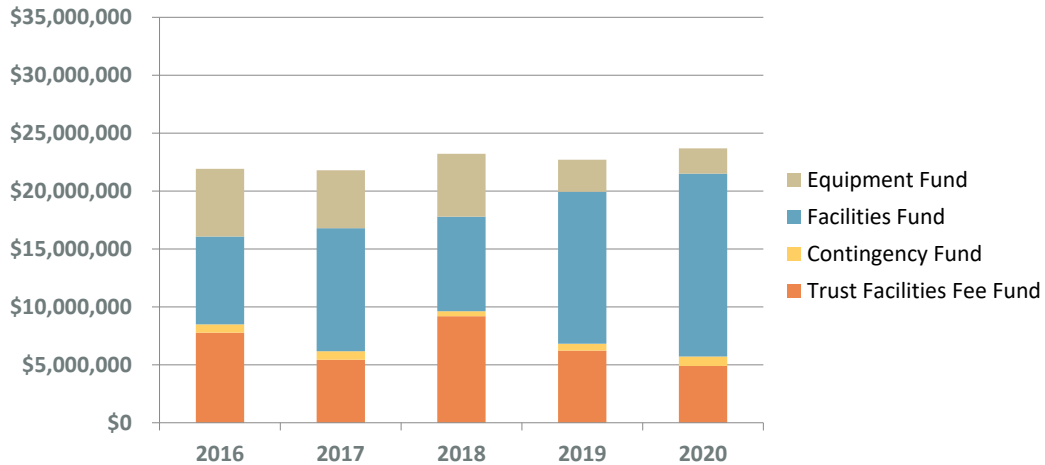
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GRF Financial Report

As of December 31, 2020



ADJUSTED FUND BALANCES



9

GRF Financial Report

As of December 31, 2020



ADJUSTED FUND BALANCES

FUND ENCUMBRANCES (in Thousands)	TOTAL APPROPRIATIONS	REMAINING ENCUMBRANCE
Aquatics & Fitness	\$737	\$202
Broadband Services	1,000	112
Clubhouses	4,881	3,847
Computers	2,123	338
Community Center	2,696	411
Energy Projects	1,100	360
Golf Facilities	916	577
Landscape	437	133
Other Equipment	310	181
Other GRF Facilities	1,990	225
Paving	1,935	122
Security	2,835	284
Vehicles	3,434	169
TOTAL	\$24,394	\$6,961

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Golden Rain Foundation of Laguna Woods
Statement of Revenues & Expenses - Preliminary
12/31/2020
(\$ IN THOUSANDS)

		CURRENT MONTH			YEAR TO DATE			PRIOR YEAR	TOTAL
		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET
Revenues:									
Assessments:									
1	Operating	\$2,313	\$2,313		\$27,754	\$27,754	\$1	\$28,095	\$27,754
2	Additions to restricted funds	306	306		3,668	3,668		2,904	3,668
3	Total assessments	<u>2,619</u>	<u>2,618</u>		<u>31,422</u>	<u>31,422</u>	<u>1</u>	<u>30,999</u>	<u>31,422</u>
Non-assessment revenues:									
4	Trust facilities fees	368	309	58	3,238	3,714	(476)	4,150	3,714
5	Golf green fees	119	126	(7)	1,242	1,515	(273)	1,352	1,515
6	Golf operations	27	24	3	274	249	24	232	249
7	Merchandise sales	21	25	(4)	270	300	(30)	338	300
8	Clubhouse rentals and event fees	9	74	(64)	123	675	(552)	720	675
9	Rentals	12	6	6	143	109	34	126	109
10	Broadband services	537	427	110	5,156	5,119	37	4,797	5,119
11	Investment income	35	36	(2)	350	437	(87)	545	437
12	Unrealized gain/(loss) on AFS investments	(111)		(111)	422		422		
13	Miscellaneous	46	97	(52)	655	1,173	(517)	1,116	1,173
14	Total non-assessment revenue	<u>1,062</u>	<u>1,124</u>	<u>(62)</u>	<u>11,872</u>	<u>13,290</u>	<u>(1,418)</u>	<u>13,377</u>	<u>13,290</u>
15	Total revenue	<u>3,680</u>	<u>3,742</u>	<u>(62)</u>	<u>43,294</u>	<u>44,711</u>	<u>(1,417)</u>	<u>44,375</u>	<u>44,711</u>
Expenses:									
16	Employee compensation and related	1,949	2,029	80	21,606	24,079	2,473	23,098	24,079
17	Materials and supplies	(7)	137	143	1,638	1,910	271	1,760	1,910
18	Cost of goods sold	11	16	5	192	191	(1)	238	191
19	Community Events	1	52	51	125	457	332	564	457
20	Utilities and telephone	173	168	(5)	2,109	2,352	243	2,308	2,352
21	Fuel and oil	23	43	21	371	522	151	512	522
22	Legal fees	32	29	(3)	316	348	31	994	348
23	Professional fees	82	52	(30)	621	724	103	627	724
24	Equipment rental	9	20	11	214	222	8	213	222
25	Outside services	135	186	51	2,207	2,186	(21)	2,082	2,186
26	Repairs and maintenance	212	104	(109)	937	821	(116)	661	821
27	Other Operating Expense	83	94	11	445	872	427	602	872
28	Income taxes		2	2	1	25	24	32	25
29	Property and sales tax	3	11	8	126	105	(21)	126	105
30	Insurance	205	120	(85)	2,003	1,436	(567)	1,374	1,436
31	Cable Programming/Copyright/Franchise	228	317	89	3,706	3,859	152	5,128	3,859
32	Investment expense	7	3	(3)	13	41	28	35	41
33	Net Allocation to Mutuals	(191)	(265)	(74)	(2,901)	(3,161)	(260)	(2,547)	(3,161)
34	Uncollectible Accounts	1	1		1	15	14	9	15
35	(Gain)/loss on sale or trade	(116)	(6)	110	(95)	(68)	27	325	(68)
36	Depreciation and amortization	400	400		4,981	4,981		5,314	4,981
37	Total expenses	<u>3,241</u>	<u>3,514</u>	<u>272</u>	<u>38,618</u>	<u>41,915</u>	<u>3,297</u>	<u>43,455</u>	<u>41,915</u>
38	Excess of revenues over expenses	<u>\$439</u>	<u>\$229</u>	<u>\$210</u>	<u>\$4,676</u>	<u>\$2,796</u>	<u>\$1,880</u>	<u>\$920</u>	<u>\$2,796</u>

Statement of Revenue & Expense Variance Report - Preliminary

as of December 31, 2020

SUMMARY

For the year-to-date period ending December 31, 2020, Golden Rain Foundation operations were better than budget by \$1,880K, including \$2,287 due to closure of facilities mid-March due to the COVID-19 pandemic. These favorable variances were partially offset by increased insurance premiums. Explanations for categories with significant variances are provided below.

REVENUE

- **Trust Facilities Fees Line 4** – (\$476K) Unfavorable variance due to fewer manors sold. Year to date revenue generated from the \$5,000 per manor transfer fee is 13% lower than anticipated. The Community had 694 resales versus a budget of 743; compared to 827 in 2019.
- **Golf Green Fees Line 5** – (\$273K) Unfavorable due to closure of facilities on March 12 due to the COVID-19 pandemic. Golf facilities re-opened on May 11 and are operating at decreased capacity due to social distancing requirements.
- **Clubhouse Rentals Line 8** – (\$552K) Unfavorable due to closure of facilities on March 12 due to the COVID-19 pandemic.
- **Unrealized Gain/(Loss) on AFS Investments Line 12** – \$422K Favorable variance due to reporting of Unrealized Gain on Available for Sale Investments. An entry is made monthly to reflect investment market conditions, which fluctuate.
- **Miscellaneous Revenue Line 13** – (\$517K) Unfavorable variance due to less fees collected during facility closures since mid-March, including class fees, non-resident parking fees, photo copy fees, bridge room guest fees, auto decal fees, and clubhouse labor fees.

EXPENSE

- **Employee Compensation and Related Line 16** – \$2,473K Favorable variance due to the furlough of employees during COVID-19 pandemic. Impacted areas were primarily in Recreation Services (Clubhouses, Administration, and Fitness), General Services (Transportation and GRF Janitorial), and M&C (Paint, Facilities Management, and Construction Management; M&C returned by August). The variance was furthered by less participation in non-union retirement benefits.
- **Materials and Supplies Line 17** – \$271K Favorable variance in several areas of operation. Fleet services maintenance, GRF janitorial, and streets and sidewalks were all impacted by pandemic as vehicles were used less, street crew furloughed, and GRF facilities required less cleaning products. Clubhouses are favorable as materials requested by clubs are on hold until facilities and services reopen, which will be in 2021.
- **Community Events Line 19** – \$332K Favorable variance in several areas of Recreation due to shut down of events beginning on March 12.
- **Utilities and Telephone Line 20** – \$243K Favorable variance due to lower expenditures to date for golf course irrigation due to heavy rainfall at the beginning of the year. Further, a savings

Statement of Revenue & Expense Variance Report - Preliminary

as of December 31, 2020

occurred in electricity and natural gas due to facility closures during COVID-19 pandemic. Savings were partially offset by increased data service needs, reflected in Telephone.

- **Fuel and Oil Line 21** – \$151K Favorable variance due to lower prices and less consumption of fuel due to COVID-19 pandemic for service vehicles and transportation.
- **Professional Fees Line 23** – \$103K Favorable variance resulted from savings from unused contingency funds for lobbying in 2020 and less contingency use in Financial Services than anticipated; the budget was reduced for 2021. Favorable variance was furthered due to less use of project management engineering consultant.
- **Repairs and Maintenance Line 26** – (\$116K) Unfavorable variance due to Information Systems expenses incurred for Network Outage Incident, partially offset by favorable variance in Building Maintenance & Project Management.
- **Other Operating Expense Line 27** – \$427K Favorable variance due to the closure of facilities on March 12 due to the COVID-19 pandemic; primarily attributable to recruiting, training, staff support, uniforms, and new-hire physical examinations.
- **Insurance Line 30** – (\$567K) Unfavorable variance due to higher premiums at 10/1/19 and 10/1/20 renewal for property and casualty insurance. Insurance premium increases were implemented after 2020 budget was finalized. Significant changes in market conditions, catastrophic losses including wildfires in California, and a non-renewal situation required a new layered program structure to achieve the existing limits in a tight market. Subsequent to finalization of the 2020 budget, the Board approved a supplemental appropriation, providing funding of \$331K from Contingency funds.
- **Cable Programming/Franchise Line 31** –\$152K Favorable variance due to lower overall Programming and Copyright Fees, and to a lesser extent, Franchise Fees. Lower actual programming fees than budgeted. Franchise fees are calculated as a percentage of Cable TV programming revenues. Since revenues are down year over year, expenses are also down.
- **Net Allocation to Mutuals Fees Line 33** – (\$260K) Unfavorable variance due to fewer inter-departmental allocations than anticipated.



FINANCE COMMITTEE MEETING
REPORT OF THE REGULAR OPEN SESSION

Wednesday, December 16, 2020 – 1:30 p.m.
Virtual Meeting

MEMBERS PRESENT: Jim Hopkins, Chair; Bunny Carpenter, Gan Mukhopadhyay, Steve Parsons, Robert Mutchnick, Azar Asgari, Carl Randazzo, Advisor: Rosemarie diLorenzo

MEMBERS ABSENT: Al Amado

STAFF PRESENT: Betty Parker, Jeff Parker, Siobhan Foster, Chuck Holland, Steve Hormuth, Jose Campos, Christopher Swanson

OTHERS:

VMS – Stefanie Brown, Juanita Skillman, Dick Rader

GRF – Egon Garthnoffner, Sue Stephens, Don Tibbetts, Bert Moldow, Joan Milliman

United – Sue Margolis, Cash Achrekar, Elsie Addington

Third – Debbie Dotson, Lynn Jarrett

Call to Order

The meeting was called to order at 1:31pm.

Acknowledgement of Media

The meeting was streamed online via Granicus.

Approval of Meeting Agenda

A motion as made and carried unanimously to approve the agenda as presented.

Approval of the Regular Meeting Report of October 21, 2020

A motion was made and carried by a vote of 6-0-1 to amend the minutes with the following:

- GRF Recreation Club Refunds
 - o The committee requested an update on how information is being provided to residents and recreation clubs on club fee reimbursements.

Member Comments (Items Not on the Agenda)

None.

Chair Remarks

Director Hopkins commented on chairing the committee and thanked Financial Services for providing service levels consistently throughout 2020.

Department Head Update

Betty Parker, CFO, provided several status updates including the 2021 budget process, Civil Code financial review requirements, insurance renewals, and investment performance.

Review Preliminary Financial Statements dated November 30, 2020

The committee reviewed the financial statements dated November 30, 2020 and questions were addressed.

Future Agenda Items

Investment Task Force – Equity Positions
Select Audit Task Force – RFP for Auditors
Reserve Expenditures Report Analysis

Committee Member Comments

Director Randazzo commented on items with remaining encumbrance items on the reserve expenditures report relating to the performing Arts Center.

Director Achreker commented on the need to see the towers amounts in the annual Greenbook.

Date of Next Meeting

Wednesday, February 17, 2021 at 1:30 p.m.

Recess to Closed Session

The meeting recessed to closed session at 2:47 p.m.

DRAFT

James Hopkins, Chair



OPEN MEETING
THE GOLDEN RAIN FOUNDATION
MEDIA AND COMMUNICATIONS COMMITTEE
Monday, January 18, 2021, at 1:30 p.m.
Laguna Woods Village Community Center, Virtual Meeting
24351 El Toro Road, Laguna Woods, CA 92637

REPORT

MEMBERS PRESENT: Chair Joan Milliman; Directors Bunny Carpenter, Maggie Blackwell, Lynn Jarrett, Annie McCary, Elsie Addington and Ryna Rothberg; Advisors Tom Nash, Carmen Pacella, Lucy Parker and Juanita Skillman; Alternates Neda Ardani and Deborah Dotson

MEMBERS ABSENT: Advisor Theresa Frost

OTHERS PRESENT: GRF Treasurer James Hopkins and Director Jon Pearlstone; The Broadband Group's Nathan Rosenberg, Andrew Hurry, Frank Newsom, Jeff Reiman, Patrick Thibeault and Minu Youngkin

STAFF PRESENT: Eileen Paulin, Chuck Holland, Susan Logan-McCracken, Paul Ortiz and Ellyce Rothrock

1. **Call to Order**
Meeting was called to order at 1:30 p.m. and a quorum established by Chair Milliman.
2. **Acknowledgement of Media**
None present.
3. **Approval of the Agenda**
Reverse numbers 8 and 9 so The Broadband Group can present their report first. No objections. No other changes. Approved by unanimous consent.
4. **Approval of Meeting Report from December 14, 2020**
Approved by unanimous consent.
5. **Chair's Remarks**
Chair Milliman welcomed everyone and introduced new Director Maggie Blackwell. She welcomed The Broadband Group staff in attendance and announced the presentation, after which they would answer committee questions.

Chair Milliman acknowledged and commended the Media and Communications, Television Services and Information Services teams for their hard work in keeping the Village informed.

6. Member Comments -- Open Forum (Items Not on the Agenda)

No comments.

7. Director's and Staff Responses to Member Comments

None.

REPORTS

9. The Broadband Consultant Update – The Broadband Group (TBG)

Ms. Paulin introduced The Broadband Group and thanked Mr. Holland for finding this expert resource. She turned the meeting over to Nathan Rosenberg, TBG's chair, who introduced his colleagues present at the meeting.

Mr. Rosenberg referred to the full report, which was distributed to the committee prior to the meeting. He highlighted that the Village has one of the best cable systems that the company has seen in the country, that it's a valuable asset and that staff has shown its ability to run and maintain a highly complex cable system. He invited the committee to ask questions at any time during the presentation.

Mr. Rosenberg's main points were that Laguna Woods Village has a high-quality cable system that is maintained well at below-market prices by a staff that knows the system thoroughly. The community benefits today from the forward thinking decades ago. Decisions going forward should consider that same long-term view of residents to come. Cable television is becoming less important, while internet services are becoming more important.

Mr. Rosenberg also pointed out possible vulnerability of the internet service where both "internet pipes" serving Laguna Woods Village are located in the same trench on Via Campo Verde, a single point of failure. Other key risks for consideration he pointed out are in the full report.

Several committee members, other directors and residents asked questions that were answered by Mr. Rosenberg. Splitting nodes and fiber-to-the-curb were mentioned as possible solutions to extending cable services in a market where internet is overtaking cable.

Mr. Rosenberg introduced Patrick Thibeault and a discussion on network caching and streaming services ensued.

Ms. Paulin recommended engaging The Broadband Group further to help answer questions about long-term planning.

Chair Milliman said this would require an ad hoc committee to do an in-depth study and took names of volunteers at this point. The ad hoc committee included Chair Milliman, James Hopkins, Jon Pearlstone, Richard Rader, Lynn Jarrett, Annie McCary and Deborah Dotson.

Mr. Rosenberg thanked everyone for this year-long effort that was interrupted by COVID. He commended the work that went into an impressive cable system that shows craftsmanship.

Chair Milliman and Ms. Paulin thanked The Broadband Group.

8. Media and Communications Report – Director Eileen Paulin

Ms. Paulin commended Ms. Rothrock on the latest issue of the Village Breeze. Chair Milliman drew attention to the workflow report chart in the agenda packet to show the variety of work and organization-wide interaction the Media and Communications department engages in.

Ms. Paulin stated that COVID exposure notifications are recommended by our legal advisors.

Ms. Paulin stated that an all-boards training is another top priority and that virtual new resident orientations are going well.

Ms. Paulin also discussed the COVID-19 vaccination initiative with the Orange County Health Care Agency and MemorialCare. "This Day" broadcasts, Friday email blasts, online FAQs are among the communications efforts to inform residents. Media efforts include KABC, which is working with OCHCA's and MemorialCare's PR agency, Idea Hall.

ITEMS FOR DISCUSSION AND CONSIDERATION

- No items brought up or discussed

ITEMS FOR FUTURE AGENDAS

- Broadband financials
- Overview of contract renewals

CONCLUDING BUSINESS

10. Committee Member Comments

Director Carpenter said she was pleased with The Broadband Group report, which gave the committee a lot of options to work with in going forward.

Director Jarrett said she is glad to be on the ad hoc committee and on the communications committees for Third and GRF. She thanked Ms. Paulin and Chair Milliman for a good meeting.

Director Addington also thanked everyone involved for a good meeting.

Director Rothberg stated she sent a query letter for coverage in the Village Breeze magazine. Ms. Paulin said she received and will discuss this offline.

Director McCary commended the meeting, Chair Milliman, Ms. Paulin and her department, and the The Broadband Group report.

Advisor Parker stated that she was impressed with The Broadband Group report and in awe of what Ms. Paulin's department is accomplishing.

Director Pacella commended the meeting, The Broadband Group report, and the work Ms. Paulin and her department are doing.

11. Date of Next Meeting -- Friday, February 19, 2021, at 1:30 p.m.

12. Adjournment
3:10 p.m.

p.p. Joan Milliman / SLM

Joan Milliman, Chair
Media and Communications Committee

REPORT OF THE LAGUNA WOODS VILLAGE
TRAFFIC HEARINGS COMMITTEE

January 20, 2021

The Regular Meeting of the Laguna Woods Village Traffic Hearings Committee was held on Wednesday January 20, 2021 at 9:00 AM, Virtual

MEMBERS PRESENT: Chair: Yvonne Horton, John Frankel, John Carter, and Debbie Dotson

MEMBERS ABSENT: Neda Ardani

STAFF PRESENT: Carlos Rojas, Jennifer Zion, Eualio Diaz

Call to Order

Yvonne Horton, Chair, called the meeting to order at 9:03 AM.

Traffic Hearings

The Committee held 8 traffic hearings and found 8 cases guilty (4 of these cases were guilty with no fines. Detailed information is attached to the official report of this meeting.

Date of Next Meeting

The next meeting is scheduled for Wednesday February 17, 2021, at 9:00 AM, Virtual

Adjournment

With no further business before the Committee, the meeting was adjourned at 9:43 AM.

DRAFT

Yvonne Horton, Chair

Signature:

Email: tpdrwer@gmail.com

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**REPORT OF THE REGULAR MEETING OF THE GOLDEN RAIN
FOUNDATION DISASTER PREPAREDNESS TASK FORCE**

TUESDAY, January 26, 2021, 9:30 AM

VIRTUAL MEETING

MEMBERS PRESENT: Sue Stephens, John Frankel, Annie McCary, Prakash Achrekar, Andre Torng, John Carter, Bruce Bonbright and Bert Moldow (left at 9:40am).

OTHERS PRESENT: John Pilger, Grace Stencel, Juanita Skillman, Sharon Updike, Sandy Benson, Joan Grampp, Diane Casey, Lori Gibson, Bunny Carpenter, and Donna Rane-Szostak

STAFF PRESENT: Tom Siviglia, Carlos Rojas, Al Rosales and Jennifer Zion

THE MEETING WAS CALLED TO ORDER: Chair Rojas called the meeting to order at 9:30 AM. A quorum was established.

ACKNOWLEDGEMENT OF THE PRESS: There was no media present.

APPROVAL OF THE MEETING REPORT: For November 24, 2020 was approved by acclimation.

APPROVAL OF AGENDA: The Agenda was approved by acclimation.

CHAIRS REMARKS: Chair Rojas discussed the vaccine clinic over the past weekend.

MEMBER COMMENTS: Members asked questions and remarked on the vaccine clinic over the past weekend.

REPORTS:

RADIO & COMMUNICATIONS: Bruce Bonbright reported on the Radio Drill this morning at 8:30 AM. 10 of 15 Radios responded loud and clear. Committee members made comments and asked questions.

OFFICE MANAGER/ADVISOR: Tom Soule was not present. No report.

RECRUITMENT/RETENTION/TRAINING: Chair Rojas reported he is working with the American Red Cross regarding coordinating online training. A tentative virtual schedule has been posted on the website. Chair Rojas also reported that he is reaching out to the Good Neighbor Captains to confirm they are still interested in the position.

Village Energy Sub Committee: Bert Moldow reported that he is working with Ameresco, a company that offers micro grids and they will give a report. If it's suitable, it will be presented to GRF. The Committee members made comments and asked questions

GRF BOARD: No report.

UNITED BOARD: No report

THIRD BOARD: Annie McCarry reported that Third received a Broadband report. In this report, there was mention of the vulnerability of the (2) internet pipes, since they are both in the same location. It would be expensive to move or adjust but it should be looked into and see if they could come up with a budget.

TOWERS: Mutual 50 Board approved the request to install an antenna at the top of the Towers.

PET EVACUATION SUBMIT COMMITTEE: Chair Rojas reported that there is a good response on the pet surveys. Sharon Updike working with the Red Cross regarding pet evacuations and what can be done during a disaster. The Committee members made comments and asked questions.

DISCUSSIONS & CONSIDERATIONS:

RADIO ANTENNA AT THE TOWERS: It was informed that it has been approved. Bruce explained the next steps and will send information to Lisa Armstrong. The Committee members made comments and asked questions.

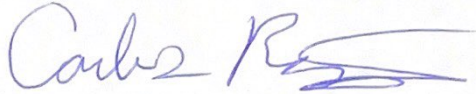
ITEMS FOR FUTURE AGENDA: None.

Golden Rain Foundation of Laguna Woods
Disaster Preparedness Task Force
January 26, 2021
Page 3 of 3

NEXT MEETING: The next meeting is scheduled for Tuesday, March 30, 2021,
9:30AM via Virtual Meeting

ADJOURNMENT: 10:03 am

Submitted By:

A handwritten signature in blue ink, appearing to read 'Carlos Rojas', with a horizontal line underneath.

Carlos Rojas January 26, 2021

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